

Ho Chi Minh City, 20 January 2022

ANNOUNCEMENT

Regarding: The enrolment for Semester 2 2021-2022 (Term 1 2022)

TO: WSU Stage 1 students

The International School of Business would like to announce the enrolment for Western Sydney Bachelor students in Semester 2 2021-2022 (so-called Term 1 2022) as follows.

1. Enrollee: Western Sydney Bachelor students in Stage 1

2. Online enrolment dates:

Students are required to enroll the units from **8:00 AM, Monday 24 January 2022 to 23:59 PM Tuesday 25 January 2022** on **MyISB** website (<http://myisb.isb.edu.vn>)

3. Enrolment requirements:

- All students must follow the course structure and requirements.
- Students are strongly recommended strongly to select the unit which are planned in the Tentative Student List.
- Students, who want to enroll into the unit which are not arranged in the Tentative student list or withdraw unit (s) which are arranged in the Tentative student list, are required to lodge **Add-drop subjects request form** ONLINE via (Link: [HERE](#)) **before 23:59 PM, 18 February 2022.**

4. Enrolment instructions:

- Step 1: Go to ISB website: www.myisb.isb.edu.vn
- Step 2: Log-in to your MyISB account (Username and password)
- Step 3: Click **Enrolment** → **Normal Enrolment** and follow the instructions in the system.
- Step 4: Select **Subject** -> Tick **Subject class** -> Click **Save**
- Step 5: Once you have completed the enrolment, go to **Enrolment** → **Result** to check the enrolment confirmation.
- More information on how to use MyISB can be found [HERE](#)

NOTE: To change the units which you have enrolled, please go to Enrolment -> Enrolment result -> click on the Change Subject icon (as shown in the photo below)

Không bảo mật | www.mysib.isb.edu.vn/Sinhvien.aspx?Page=kqdangky

UEH UNIVERSITY OF ECONOMICS HO CHI MINH CITY

ISB INTERNATIONAL SCHOOL OF BUSINESS - UNIVERSITY OF ECONOMICS

CREDITS TRAINING PORTALS

Tuesday, 18/12/2018 Home System Announcement **Enrolment** Information Log out Hello Nguyễn Ngọc Mai Anh

THESE ARE YOUR ENROLLED SUBJECTS - SEMESTER 2 (2018-2019)

No	ID subjects	Subjects	Subjects	Lecturer	Quantity	Enroll	Schedule	Week
1	182001502503	PA-S119WSB-3	Principles of Accounting	Huỳnh Thị Ngọc Anh	37	34	T4(7-10)602	2-4,7-15
2	182001502902	SB-S119WSB-2	Statistics for Business	Võ Đức	37	35	T2(7-10)4.01,T5(7-10)4.01	7-12
3	182001500601	BC-S119WSB-1	Business Communications	John E	40	27	T2(2-5)3.01	2-4,7-15

Enrolment menu: Normal enrolment, Re-enrolment, Improve enrollment, Other enrolment, **Enrolment result**, Register specialized

In

- Select the unit you want to change then, click save
- To double check the unit enrolment, go to Enrolment -> Enrolment result.

Không bảo mật | www.mysib.isb.edu.vn/Sinhvien.aspx?Page=dkkehoach&mahp=5025

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NORMAL ENROLMENT - SEMESTER 2 (2018-2019)

Subjects: Principles of Accounting - ACC201.

Save

Choose	No	ID subjects	Subjects	Subjects	Lecturer	Credits	Quantity	Enroll	Schedule	Week
<input type="checkbox"/>	1	182001502501	PA-S119WSB-1	Principles of Accounting	Huỳnh Thị Ngọc Anh	4	37	16	T2(7-10)602	2-4,7-15
<input type="checkbox"/>	2	182001502502	PA-S119WSB-2	Principles of Accounting	Huỳnh Thị Ngọc Anh	4	37	37	T3(7-10)602	2-4,7-15
<input checked="" type="checkbox"/>	3	182001502503	PA-S119WSB-3	Principles of Accounting	Huỳnh Thị Ngọc Anh	4	37	34	T4(7-10)602	2-4,7-15
<input type="checkbox"/>	4	182001502504	PA-S119WSB-4	Principles of Accounting	Huỳnh Thị Ngọc Anh	4	37	12	T6(7-10)602	2-4,7-15

5. Unit withdrawal:

- **Census date, 18 February 2022**, is the official deadline for finalizing your enrolment and fees for the Semester 2 2021-2022.
- Once this date has passed, you are committed to the units you're enrolled in. This means you will be charged tuition fees and receive a grade for all your enrolled units. If you drop any units after this date, you will still need to pay tuition fees and will receive an absent fail grade.

6. Payment:

- Students have to pay the required tuition according to the tuition announcement on MyISB account either in cash or by bank transfer before **18 February 2022**.
 - In cash: (when Ho Chi Minh City authorities remove social distancing and Return Safely)
 - Place: Accounting Department, ISB
 - Address: 1st floor, 17 Pham Ngoc Thach Street, District 3, HCMC
 - Time: 8:00 – 12:00 & 13:00 – 17:00, Monday to Friday.
 - Bank transfer:
 - Account Name: Viện Đào tạo Quốc tế
 - Account Number: 00361 00000 179 001
 - Bank: Ngân hàng TMCP Phương Đông (OCB), Chi Nhánh Gia Định
 - Content: [Họ và tên sinh viên – Mã số SV] Học kỳ 2, 2021 – 2022 WSB Program

Students who attend Education Finance Program (EduFin) with monthly installments, will follow tuition announcement and deadlines sent separately by Bella Group.

7. Contacts:

- Tuition fee: Ms. Thảo Trần, thao.tran@isb.edu.vn
- Reset MyISB account: Mr. Hoài, hoai.do@isb.edu.vn
- Other issues: wsuprogram@westernsydney.edu.vn

8. Notes:

- Students must check schedules on the MyISB website and attend the right classes.
- Without the school's approval, students are not allowed to change the classes or units.
- Students, who have not paid their tuition fees by the due date (**18 February 2022**), will be eliminated from their enrolled classes. In addition, no academic documents or transcripts will be issued.
- Students are advised to keep a record of payment for confirmation purposes.

PROPOSED SCHEDULE STAGE 1

No	Class	Unit Name	Start	End	Date	Time	Mode	Teaching team
			date	date				
1	AEn-T122WSB-7	Academic English	28/02/2022	09/04/2022	Mon (AM)	08:00 - 11:15	Offline - oriented (4 online - 8 offline)	Enzo Smith Gabriel Ryan
		Wed (AM)			08:00 - 11:15			
2	AEn-T122WSB-8	Academic English			Mon (PM1)	12:00 - 15:15	Online - oriented (4 offline - 8 online)	
		Wed (PM1)			12:00 - 15:15			
3	BC-T122WSB-7	Business Communications			Thu (PM1)	12:00 - 15:15	Offline - oriented (4 online - 8 offline)	Ryan Hiebert Pascal Chabot
		Fri (PM1)			12:00 - 15:15			
4	BC-T122WSB-8	Business Communications			Mon (PM1)	12:00 - 15:15	Online - oriented (4 offline - 8 online)	
		Wed (PM1)			12:00 - 15:15			
5	BC-T122WSB-9	Business Communications			Mon (PM1)	12:00 - 15:15	Offline - oriented (4 online - 8 offline)	
		Wed (PM1)			12:00 - 15:15			
Campus (Expected): 279 Nguyễn Tri Phuong, Dist.10 *This is an expected schedule. Some courses might be rescheduled in order to avoid scheduling conflicts.								