

Ho Chi Minh City, 04 May 2019

ANNOUNCEMENT

Regarding: the enrollment for Seminar subject on Semester 3 (2018-2019)

TO: K41 ISB.BBus students

The International School of Business would like to announce the tuition fee for Seminar subject (Leadership Program) in the Semester 3 (2018-2019) as below:

1. **Enrollee:** K41 students who have completed their level 2 and level 3 in Leadership Program
2. **Online enrollment dates:** **Be enrolled automatically on 04 May 2019**
3. **Enrollment re-check instructions:**

To re-check your enrollment, you are required to do the following steps.

Step 1: Go to “Đăng ký học → Kết quả đăng ký” to check the enrollment confirmation.

Step 2: Go to “Thông tin → Học phí lớp học phần”/“Học phí đã nộp” to check the tuition information.

4. **Payment:**

- 4.1. **General information:**

- Fee for Seminar unit: 5,680,000VNĐ.
- Go to “Thông tin → Học phí lớp học phần” to check the tuition status after completing the payment.

- 4.2. **Payment period:** **27 May 2019 to 29 May 2019**

- 4.3. **Payment method:**

- a. Option 1: Go to Phuong Dong Bank (OCB) at any city.

Deposit money to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**

Account number: **0036100000119009**

- b. Option 2: Transfer to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh.**

Account number: **0036100000119009**

- c. Option 3: Go to www.payment.ueh.edu.vn, choose **Gate 3** to make an online payment.

- d. Option 4: Pay by card (ATM, Visa, Master, v.v... at UEH Accounting Department – room A.009 – 59C Nguyen Dinh Chieu, Ward 6, District 3) or at Phuong Dong Bank (OCB) at 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.

- 4.4. **Requirements:**

- Transaction content must be: **Student name - Student ID - Class.**
- Student must email a copy of the invoice to ISB Accounting Department (accounting@isb.edu.vn) after making payment. If you have any questions about tuition fees, do not hesitate to contact Ms. Phuong (The Accounting Department) – via *Phone*: 08.3823356 or *Email*: accounting@isb.edu.vn

5. **Notes:**

- Students who still own tuition fees after the tuition payment deadline (**29 May 2019**) will be eliminated from their enrolled classes.
- After payment submission, students need to keep all bank statements for payment confirmation if required.