UNIVERSITY OF ECONOMICS HCMC
INTERNATIONAL SCHOOL OF BUSINESS

THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Ho Chi Minh City, 06 September 2017

ANNOUNCEMENT

Regarding: the enrolment for Semester 1 (2017-2018)

TO: All ISB.BBus students

The International School of Business would like to announce the enrolment for ISB.BBus students in the Semester 1 (2017-2018) as follows.

1. **Enrollee:** All ISB.BBus K40, K41, K42 students
2. **Online enrolment dates:**
   - **For K41, K42: From 8:00 on 18 September 2017 to 24:00 on 19 September 2017**
   - **For K40: From 8:00 on 20 September 2017 to 24:00 on 21 September 2017**
3. **Enrolment requirements:**

All students must follow the course structure and requirements.
For K40, any student who repeats any subject in the listed subject is required to submit an Add/Drop subject form to Student Advisor **before 29 September 2017**.
All students who want to enroll into a third subject for the coming quarter are required to submit an Add/Drop subject form to Student Advisor **before 29 September 2017**.
The forms can be downloaded on online.isb.edu.vn (or myisb.isb.edu.vn).

4. **Enrolment instructions:**

To enroll in a unit, you are required to do the following steps.
Step 1: Go to ISB website: www.online.isb.edu.vn
Step 2: Log-in to the online system using your student account (Username and password)
Step 3: Click "Đăng ký học→Đăng ký theo kế hoạch" and follow the instructions.
Step 4: Once you have completed the enrolment, go to "Đăng ký học→Kết quả đăng ký" to check the enrolment confirmation.
Step 5: Go to "Thông tin→Học phí lớp học phần"/ "Học phí đã nộp" to check the tuition information.

5. **Unit withdrawal:**
   - In order to withdraw a unit, students need to submit a required form (which can be downloaded at: www.online.isb.edu.vn and all related documents to Student Service Department – 1st Floor, 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.
     Book an appointment (if needed) with Ms. Sarah via email: bbusprogram@isb.edu.vn
   - The deadline will be **03 October 2017.**
     Any request after this date will not be considered.
6. **Payment:**

6.1. General information:

- For K41 and K42, tuition depends on the number of units that students enroll in for the Semester 1 (2017-2018).
  - Fee per credit for Vietnamese units: 750,000VNĐ/credit.
  - Fee per credit for English units: 1,420,000VNĐ/credit.

- Go to "Thông tin→Học phí lớp học phần" to check the tuition status after completing the payment.

- For K40, follow tuition announcement HERE.

6.2. Payment deadline:

- For K41 and K42, payment is required to be made from **27 September to 06 October 2017**
- For K40, payment is required to be made from **02 October to 10 October 2017** (follow specific announcement on online.isb.edu.vn HERE.)

6.3. Payment method:

a. Option 1: Go to Phuong Dong Bank (OCB) at 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.

Deposit money to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**

Account number: **0036100000119009**

b. Option 2: Transfer to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**.

Account number: **0036100000119009**

6.4. Requirements:

- Transaction content must be: **Student name-Student ID-Class.**
- Student must email a copy of the invoice to ISB Accounting Department (*accounting@isb.edu.vn)* after making payment. If you have any questions about tuition fees, do not hesitate to contact Ms. Phuong (The Accounting Department) – via *Phone: 08.3823356 or Email: accounting@isb.edu.vn*

7. Notes:

- Students must check schedules on the website and attend the right classes. Students are not allowed to change the classes or units without the school's approval.
- Students who still own tuition fees after the tuition payment deadline **(06 October 2017 for K41 and K42; and 10 October 2017 for K40)** will be eliminated from their enrolled classes.
- After payment submission, students need to keep all bank statements for payment confirmation if required.

DEAN

Signed

Assoc.Prof. Quan Tran

No.	Subject code	Subject	COURSE					Lecturer
			Start date	End date	Day		Room	
Semester 1 (2017-2018)								
1	PA-DH42ISB-3	Principle of Accounting	09/10/2017	30/12/2017	Mon	7:30 - 9:30	TBA	Manoj Menon
					Wed	7:30 - 9:30	TBA	
2	PA-DH42ISB-4	Principle of Accounting	09/10/2017	30/12/2017	Mon	10:00 - 12:00	TBA	Manoj Menon
					Wed	10:00 - 12:00	TBA	
3	PA-DH42ISB-5	Principle of Accounting	09/10/2017	30/12/2017	Mon	13:00 - 15:00	TBA	Manoj Menon
					Wed	13:00 - 15:00	TBA	
4	ME-DH42ISB-1	Managerial Economic	09/10/2017	30/12/2017	Tue	7:30 - 9:30	TBA	Phạm Đình Long
					Thu	7:30 - 9:30	TBA	
5	ME-DH42ISB-2	Managerial Economic	09/10/2017	30/12/2017	Tue	10:00 - 12:00	TBA	Phạm Đình Long
					Thu	10:00 - 12:00	TBA	
6	ME-DH42ISB-3	Managerial Economic	09/10/2017	30/12/2017	Tue	13:00 - 15:00	TBA	Phạm Đình Long
					Thu	13:00 - 15:00	TBA	
7	PMk-DH42ISB-2	Principle of Marketing	09/10/2017	30/12/2017	Mon	13:00 - 15:00	TBA	Michael Turner
					Fri	7:30 - 9:30	TBA	Michael Turner
8	PMk-DH42ISB-3	Principle of Marketing	09/10/2017	30/12/2017	Mon	15:30 - 17:30	TBA	Michael Turner
					Fri	10:00 - 12:00	TBA	Michael Turner
9	AE-DH42ISB-1	Applied Econometrics	09/10/2017	30/12/2017	Tue	10:00 - 12:00	TBA	Đoàn Anh Tuấn
					Thu	10:00 - 12:00	TBA	Đoàn Anh Tuấn
10	AE-DH42ISB-2	Applied Econometrics	09/10/2017	30/12/2017	Wed	13:00 - 15:00	TBA	Đoàn Anh Tuấn
					Fri	13:00 - 15:00	TBA	Đoàn Anh Tuấn
11	PEdI-DH41ISB-1	Physical Education I (Table Tennis)	09/10/2017	30/12/2017	TBA			
12	PEdI-DH41ISB-2	Physical Education I (Table Tennis)	09/10/2017	30/12/2017	TBA			
13	PEdI-DH41ISB-3	Physical Education I (Table Tennis)	09/10/2017	30/12/2017	TBA			
14	PEdI-DH41ISB-4	Physical Education I (Table Tennis)	09/10/2017	30/12/2017	TBA			
15	PEdI-DH41ISB-5	Physical Education I (Volleyball)	09/10/2017	30/12/2017	TBA			
16	PEdI-DH41ISB-6	Physical Education I (Volleyball)	09/10/2017	30/12/2017	TBA			
17	PEdI-DH41ISB-7	Physical Education I (Volleyball)	09/10/2017	30/12/2017	TBA			

No.	Subject code	Subject	COURSE					Lecturer
			Start date	End date	Day		Room	
Semester 1 (2017-2018)								
1	HRM-DH41ISB-1	Human Resource Management	09/10/2017	30/12/2017	Mon	7:30 - 9:30	TBA	Lê Thị Thanh Xuân
					Wed	7:30 - 9:30	TBA	
2	HRM-DH41ISB-2	Human Resource Management	09/10/2017	30/12/2017	Mon	10:00 - 12:00	TBA	Lê Thị Thanh Xuân
					Wed	10:00 - 12:00	TBA	
3	MR-DH41ISB-1	Marketing Research	09/10/2017	30/12/2017	Mon	7:30 - 9:30	TBA	Huỳnh Bá Chân Như
					Fri	7:30 - 9:30	TBA	
4	MR-DH41ISB-2	Marketing Research	09/10/2017	30/12/2017	Mon	10:00 - 12:00	TBA	Huỳnh Bá Chân Như
					Fri	10:00 - 12:00	TBA	
5	CF-DH41ISB-5	Corporate Finance	09/10/2017	30/12/2017	Tue	13:00 - 15:00	TBA	Vũ Việt Quảng
					Thu	13:00 - 15:00	TBA	
6	CF-DH41ISB-6	Corporate Finance	09/10/2017	30/12/2017	Tue	15:30 - 17:30	TBA	Vũ Việt Quảng
					Thu	15:30 - 17:30	TBA	
7	MA-DH41ISB-3	Managerial Accounting	09/10/2017	30/12/2017	Tue	7:30 - 9:30	TBA	Nguyễn Phong Nguyên
					Thu	7:30 - 9:30	TBA	
8	MA-DH41ISB-4	Managerial Accounting	09/10/2017	30/12/2017	Tue	10:00 - 12:00	TBA	Nguyễn Phong Nguyên
					Thu	10:00 - 12:00	TBA	
9	MA-DH41ISB-5	Managerial Accounting	09/10/2017	30/12/2017	Wed	13:00 - 15:00	TBA	Nguyễn Phong Nguyên
					Fri	13:00 - 15:00	TBA	
10	IB-DH41ISB-1	International Business	09/10/2017	30/12/2017	Wed	7:30 - 9:30	TBA	Phạm Thị Bích Ngọc
					Fri	7:30 - 9:30	TBA	
11	IB-DH41ISB-2	International Business	09/10/2017	30/12/2017	Wed	10:00 - 12:00	TBA	Phạm Thị Bích Ngọc
					Fri	10:00 - 12:00	TBA	
12	IB-DH41ISB-3	International Business	09/10/2017	30/12/2017	Mon	7:30 - 9:30	TBA	Phạm Thị Bích Ngọc
					Tue	7:30 - 9:30	TBA	

No.	Subject code	Subject	COURSE					Lecturer
			Start date	End date	Day		Room	
Semester 1 (2017-2018)								
1	FA-DH40ISB-2	Financial Accounting	09/10/2017	30/12/2017	Mon	15:30 - 17:30	TBA	Huỳnh Thị Ngọc Anh
					Wed	15:30 - 17:30	TBA	
2	IFM-DH40ISB-2	International Financial Management	09/10/2017	30/12/2017	Tue	10:00 - 12:00	TBA	Phạm Khánh Duy
					Thurs	10:00 - 12:00	TBA	
3	FRM-DH40ISB-2	Financial Risk Management	09/10/2017	30/12/2017	Tue	15:30 - 17:30	TBA	Nguyễn Vũ Hồng Thái
					Thurs	15:30 - 17:30	TBA	
4	Au-DH40ISB-2	Auditing	09/10/2017	30/12/2017	Wed	7:30 - 9:30	TBA	Phạm Thị Ngọc Bích
					Fri	13:00 - 15:00	TBA	
5	MPP-DH40-ISB-2	Marketing Planning Projects	09/10/2017	30/12/2017	TBA			Trần Hà Minh Quân
6	MC-DH40ISB-1	Management of Change	09/10/2017	30/12/2017	Tue	7:30 - 9:30	TBA	Phan Triều Anh
					Thu	7:30 - 9:30	TBA	
7	MC-DH40ISB-2	Management of Change	09/10/2017	30/12/2017	Tue	10:00 - 12:00	TBA	Phan Triều Anh
					Thu	10:00 - 12:00	TBA	
8	SMk-DH40ISB-2	Services Marketing	09/10/2017	30/12/2017	Tue	7:30 - 9:30	TBA	Nguyễn Thị Mai Trang
					Thu	7:30 - 9:30	TBA	
9	PEdI-DH40ISB-8	Physical Education I	09/10/2017	30/12/2017	TBA			