

*Ho Chi Minh City, 11 May 2020*

## ANNOUNCEMENT

*Regarding: the enrollment for Semester 3 (2019-2020)*

*TO: All ISB.BBus students*

The International School of Business would like to announce the enrollment for ISB.BBus students in the Semester 3 (2019-2020) as below:

1. **Enrollee:** All ISB.BBus K43, K44, K45 and students who have not finished the required subjects.
2. **Enrollment dates:**
  - **For K43, K44 and K45: Be enrolled automatically according to school's plan.**
  - **For students of previous cohort (who have not finished all the required subjects, except for Seminars and Final Business Project): Online enroll from 8:00 AM 15 May 2020 to 12:00 PM 17 May 2020.**
3. **Online enrollment instructions:**

To enroll in a subject/unit online, you are required to do the following steps.

Step 1: Go to ISB website: [www.myisb.isb.edu.vn](http://www.myisb.isb.edu.vn) ([www.online.isb.edu.vn/](http://www.online.isb.edu.vn/))

Step 2: Log-in to the online system using your student account (Username and password)

Step 3: Click “Đăng ký học → Đăng ký theo kế hoạch” and follow the instructions.

Step 4: Once you have completed the enrollment, go to “Đăng ký học → Kết quả đăng ký” to check the enrollment confirmation.

Step 5: Go to “Thông tin → Học phí lớp học phần”/“Học phí đã nộp” to check the tuition information.
4. **Enrollment/Withdraw requirements:**
  - All students must follow the course structure and requirements.
  - Any student who want to re-take/re-enroll or withdraw into any unit in the listed units is required to submit an Add/Drop subject form (which can be downloaded at Student Forms tab on [www.myisb.isb.edu.vn](http://www.myisb.isb.edu.vn) or [www.online.isb.edu.vn](http://www.online.isb.edu.vn)) to the e-mail: [bbusprrogram@isb.edu.vn](mailto:bbusprrogram@isb.edu.vn), before 8:00 AM 22 May 2020.
  - Any request after this date will not be considered.
  - Only some students who have valid reasons are agreed to add/drop/change the subjects/units. Students need to show the evidences to the Student Advisor if it is required.
5. **Check enrolled Units/Subjects**

All students have to check your enrolled units of each semester to make sure your name has already been enrolled to the subjects. Otherwise, you cannot study those subjects that semester.

Step 1: Go to ISB website [www.myisb.isb.edu.vn](http://www.myisb.isb.edu.vn)

Step 2: Log-in to the online system, using your student account (Username and Password)

Step 3: To check your enrolled subjects, go to **Enrollment – Result** to check the enrollment.

## 6. Payment:

### 6.1. General information:

Tuition fee payment depends on the number of units that students enroll in for the Semester 2 (2019-2020).

Go to “Thông tin→Học phí lớp học phần” to check the tuition status after completing the payment.

- For K39, K40, K41, K42, 43 and K44:
  - o Fee per credit for Vietnamese units: 750,000VNĐ/credit.
  - o Fee per credit for English units: 1,420,000VNĐ/credit.
- For K45:
  - o Fee per credit for Vietnamese units: 940,000VNĐ/credit.
  - o Fee per credit for English units: 1,685,000VNĐ/credit.

### 6.2. Payment deadline:

- It is required to be made from **1 June 2020 to 4 June 2020**.

### 6.3. Payment method:

a. Option 1: Go to Phuong Dong Bank (OCB) at any city.

Deposit money to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**

Account number: **0036100000119009**

b. Option 2: Transfer to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**.

Account number: **0036100000119009**

c. Option 3: Go to [www.payment.ueh.edu.vn](http://www.payment.ueh.edu.vn), choose **Gate 2** to make an online payment.

d. Option 4: Pay by card (ATM, Visa, Master, v.v... at UEH Accounting Department – room A.009 – 59C Nguyen Dinh Chieu, Ward 6, District 3) or at Phuong Dong Bank (OCB) at 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.

### 6.4. Requirements:

- Transaction content must be: **Student name - Student ID - Class**.
- Student must email a copy of the invoice to ISB Accounting Department ([accounting@isb.edu.vn](mailto:accounting@isb.edu.vn)) after making payment. If you have any questions about tuition fees, do not hesitate to contact Ms. Phuong (The Accounting Department) – via *Phone*: 028.5446.5555 (*Extension*: 127) or *Email*: [accounting@isb.edu.vn](mailto:accounting@isb.edu.vn)

### 7. Important notes:

- Students must check schedules on the website and attend the right classes. Students are not allowed to change the classes or units without the school's approval.
- Students who still own tuition fees after the tuition payment deadline (**4 June 2020**) will be eliminated from their enrolled classes.
- After payment submission, students need to keep all bank statements for payment confirmation if required.

**ESTIMATED SCHEDULE – K43**

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	MC-DH43ISB-2	Management of Change	15/06/2020	23/08/2020	Tue	08:00 – 11:15	Ms. Nika Salvetti
					Thu	08:00 – 11:15	
					Fri	08:00 – 11:15	
2	MPP-DH43ISB-2	Marketing Planning Projects	15/06/2020	23/08/2020	Wed	13:00 – 16:15	Ms. Nguyen Thu Huong
					Fri	13:00 – 16:15	
3	BM-DH43ISB-1	Bank Management	15/06/2020	23/08/2020	Mon	13:00 – 16:15	Mr. Phạm Phú Quốc
					Thu	13:00 – 16:15	
4	IFM-DH43ISB-1	International Financial Management	15/06/2020	23/08/2020	Tue	13:00 – 16:15	Mr. Vũ Việt Quang
					Fri	13:00 – 16:15	
5	PMa-DH43ISB-1	Project Management	15/06/2020	23/08/2020	Tue	13:00 – 16:15	Mr. Cao Hào Thi
					Sat	8:00 – 11:15	
6	PMa-DH43ISB-2	Project Management	15/06/2020	23/08/2020	Thu	13:00 – 16:15	Mr. Cao Hào Thi
					Sat	13:00 – 16:15	

*\*This is an estimated schedule. Some courses might be rescheduled in order to avoid scheduling conflicts.*

**ESTIMATED SCHEDULE – K44**

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	AE-DH44ISB-4	Applied Econometrics	15/06/2020	23/08/2020	Tue	08:00 – 11:15	Mr. Đoàn Anh Tuấn
					Thu	08:00 – 11:15	Mr. Đoàn Anh Tuấn
					Fri	08:00 – 11:15	Mr. Nguyễn Hồng Ngọc
2	BL-DH44ISB-5	Business Law	15/06/2020	23/08/2020	Tue	08:00 – 11:15	Mr. James Weisman
					Wed	13:00 – 16:15	
3	BL-DH44ISB-6	Business Law	15/06/2020	23/08/2020	Tue	13:00 – 16:15	Mr. James Weisman
					Thu	08:00 – 11:15	
4	BL-DH44ISB-7	Business Law	15/06/2020	23/08/2020	Wed	08:00 – 11:15	Mr. James Weisman
					Thu	13:00 – 16:15	
5	CB-DH44ISB-4	Consumer Behaviour	15/06/2020	23/08/2020	Mon	08:00 – 11:15	Ms. Trần Thị Hồng Vân
					Thu	13:00 – 16:15	
6	CB-DH44ISB-5	Consumer Behaviour	15/06/2020	23/08/2020	Tue	08:00 – 11:15	Ms. Trần Thị Hồng Vân
					Fri	08:00 – 11:15	
7	HRM-DH44ISB-1	Human Resource Management	15/06/2020	23/08/2020	Tue	13:00 – 16:15	Ms. Lê Thị Thanh Xuân
					Wed	08:00 – 11:15	
					Thu	13:00 – 15:00	Mr. Nguyen Vuong Khoi
					Fri	13:00 – 15:00	

8	HRM-DH44ISB-2	Human Resource Management	15/06/2020	23/08/2020	Mon	13:00 – 16:15	Ms. Lê Thị Thanh Xuân
					Wed	13:00 – 16:15	
					Thu	15:00 – 17:00	Mr. Nguyen Vuong Khoi
					Fri	15:00 – 17:00	
9	IB-DH44ISB-5	International Business	15/06/2020	23/08/2020	Tue	08:00 – 11:15	Mr. Roderick Macdonald
					Fri	08:00 – 11:15	
10	IB-DH44ISB-6	International Business	15/06/2020	23/08/2020	Tue	13:00 – 16:15	Mr. Roderick Macdonald
					Thu	08:00 – 11:15	
11	OB-DH44ISB-4	Organisational Behaviour	15/06/2020	23/08/2020	Mon	13:00 – 16:15	Mr. Nguyen The Khai
					Wed	13:00 – 16:15	
12	OB-DH44ISB-5	Organisational Behaviour	15/06/2020	23/08/2020	Wed	13:00 – 16:15	Mr. Nguyễn Ngọc Duy Phuong
					Fri	13:00 – 16:15	
13	SMA-DH44ISB-5	Survey & Multivariate Analysis	15/06/2020	23/08/2020	Mon	08:00 – 11:15	Mr. Hồ Trọng Nghĩa
					Wed	08:00 – 11:15	
14	SMA-DH44ISB-6	Survey & Multivariate Analysis	15/06/2020	23/08/2020	Tue	13:00 – 16:15	Mr. Hồ Trọng Nghĩa
					Thu	13:00 – 16:15	
15	SS-DH44ISB-1	Scientific Socialism	15/06/2020	23/08/2020	Wed	08:00 – 11:15	Ms. Phạm Thị Lý
16	SS-DH44ISB-2	Scientific Socialism	15/06/2020	23/08/2020	Thu	08:00 – 11:15	Ms. Phạm Thị Lý
17	SS-DH44ISB-3	Scientific Socialism	15/06/2020	23/08/2020	Fri	08:00 – 11:15	Ms. Phạm Thị Lý

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UNIVERSITY OF ECONOMICS HCMC  
INTERNATIONAL SCHOOL OF BUSINESS

ESTIMATED SCHEDULE – K45

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	MA-DH45ISB-1	Managerial Accounting	15/06/2020	23/08/2020	Fri	08:00 – 11:15	Mr. Nguyễn Phong Nguyên
					Sat	08:00 – 11:15	
2	PA-DH45ISB-5	Principles of Accounting	15/06/2020	23/08/2020	Mon	08:00 – 11:15	Mr. Manoj Menon
					Wed	08:00 – 11:15	
3	PA-DH45ISB-6	Principles of Accounting	15/06/2020	23/08/2020	Mon	13:00 – 16:15	Mr. Manoj Menon
					Wed	13:00 – 16:15	
4	PE-DH45ISB-4	Principles of Economics	15/06/2020	23/08/2020	Mon	13:00 – 16:15	Mr. Đinh Công Khải
					Thu	13:00 – 16:15	
					Fri	13:00 – 16:15	Ms. Vũ Phương Linh
5	PE-DH45ISB-5	Principles of Economics	15/06/2020	23/08/2020	Wed	13:00 – 16:15	Mr. Đinh Công Khải
					Fri	13:00 – 16:15	
					Mon	08:00 – 10:00	Ms. Vũ Phương Linh
6	PE-DH45ISB-6	Principles of Economics	15/06/2020	23/08/2020	Tue	13:00 – 16:15	Mr. Đinh Công Khải
					Sat	08:00 – 11:15	
					Mon	10:00 – 12:00	Ms. Vũ Phương Linh

7	PM-DH45ISB-5	Principles of Management	15/06/2020	23/08/2020	Tue	08:00 – 11:15	Mr. Douglas Monroe Foster
					Thu	08:00 – 11:15	
8	PM-DH45ISB-6	Principles of Management	15/06/2020	23/08/2020	Wed	08:00 – 11:15	Mr. Douglas Monroe Foster
					Fri	08:00 – 11:15	
9	PMk-DH45ISB-3	Principles of Marketing	15/06/2020	23/08/2020	Tue	08:00 – 11:15	Mr. Hồ Phú Hải
					Thu	08:00 – 11:15	
					Wed	13:00 – 15:00	Ms. Adderley Gabriel
					Fri	13:00 – 15:00	
10	PMk-DH45ISB-4	Principles of Marketing	15/06/2020	23/08/2020	Wed	08:00 – 11:15	Mr. Hồ Phú Hải
					Fri	08:00 – 11:15	
					Wed	15:00 – 17:00	Ms. Adderley Gabriel
					Fri	15:00 – 17:00	
11	SB-DH45ISB-4	Statistics for Business	15/06/2020	23/08/2020	Wed	13:00 – 16:15	Mr. Nguyễn Hoàng Vũ
					Fri	13:00 – 16:15	
12	SB-DH45ISB-5	Statistics for Business	15/06/2020	23/08/2020	Thu	13:00 – 16:15	Mr. Nguyễn Hoàng Vũ
					Sat	08:00 – 11:15	
13	MLP-DH45ISB-1	Marxist-Leninist Philosophy	15/06/2020	23/08/2020	Tue	08:00 – 11:15	Mr. Bùi Xuân Thanh
14	MLP-DH45ISB-2	Marxist-Leninist Philosophy	15/06/2020	23/08/2020	Tue	13:00 – 16:15	Mr. Bùi Xuân Thanh
15	MLP-DH45ISB-3	Marxist-Leninist Philosophy	15/06/2020	23/08/2020	Sat	13:00 – 16:15	Mr. Bùi Xuân Thanh

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