

Ho Chi Minh City, 20 March 2019

ANNOUNCEMENT

Regarding: the enrolment for Semester 3 (2018-2019)

TO: All ISB.BBus students

The International School of Business would like to announce the enrolment for ISB.BBus students in the Semester 3 (2018-2019) as follow:

1. **Enrollee:** All ISB.BBus K40, K41, K42, K43, K44 students
2. **Online enrolment dates:**
 - **For K40, K41, K42: From 8:00 on 09 April 2019 to 24:00 on 10 April 2019**
 - **For K43, K44: Be enrolled automatically according to school's plan.**
3. **Enrolment requirements:**
 - All students must follow the course structure and requirements.
 - Any student who want to retake/re-enroll to any subject in the listed subject is required to submit an Add/Drop subject form to Ms.Huong Nguyen – Program Administrator, **before 4:00 PM 12 April 2019.**
 - All students who want to enroll into another subject for the coming quarter are required to submit an Add/Drop subject form to Ms.Huong Nguyen – Program Administrator **before 4:00 PM 12 April 2019.**
 - The forms can be downloaded on www.online.isb.edu.vn/ (or www.myisb.isb.edu.vn).
4. **Enrolment instructions:**

To enroll in a unit, you are required to do the following steps.

Step 1: Go to ISB website: www.myisb.isb.edu.vn (www.online.isb.edu.vn/)

Step 2: Log-in to the online system using your student account (Username and password)

Step 3: Click “Đăng ký học → Đăng ký theo kế hoạch” and follow the instructions.

Step 4: Once you have completed the enrolment, go to “Đăng ký học → Kết quả đăng ký” to check the enrolment confirmation.

Step 5: Go to “Thông tin → Học phí lớp học phần”/“Học phí đã nộp” to check the tuition information.
5. **Unit withdrawal:**
 - In order to withdraw a unit, students need to submit a required form (which can be downloaded at: www.myisb.isb.edu.vn (www.online.isb.edu.vn) and all related documents to Student Service Department – Ground Floor, 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.
 - The deadline will be **4:00 PM 12 April 2019.**
Any request after this date will not be considered.
6. **Payment:**
 - 6.1. **General information:**
 - For K41, K42, 43 and K44 tuition depends on the number of units that students enroll in for the Semester 3 (2018-2019).

- Fee per credit for Vietnamese units: 750,000VNĐ/credit.
- Fee per credit for English units: 1,420,000VNĐ/credit.
- Go to “Thông tin→Học phí lớp học phần” to check the tuition status after completing the payment.
- For those who still have the tuition debt of Final Business Project course, the tuition payment will include **14,200,000** and the tuition of enrolled courses for the next semester.

6.2. Payment deadline:

- For K41,K42, K43 and K44, payment is required to be made from **02 May 2019 to 07 May 2019**

6.3. Payment method:

- a. Option 1: Go to Phuong Dong Bank (OCB) at any city.

Deposit money to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**

Account number: **0036100000119009**

- b. Option 2: Transfer to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh.**

Account number: **0036100000119009**

- c. Option 3: Go to www.payment.ueh.edu.vn , choose **Gate 3** to make an online payment.

- d. Option 4: Pay by card (ATM, Visa, Master, v.v... at UEH Accounting Department – room A.009 – 59C Nguyen Dinh Chieu, Ward 6, District 3) or at Phuong Dong Bank (OCB) at 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.

6.4. Requirements:

- Transaction content must be: **Student name - Student ID - Class.**
- Student must email a copy of the invoice to ISB Accounting Department (accounting@isb.edu.vn) after making payment. If you have any questions about tuition fees, do not hesitate to contact Ms. Phuong (The Accounting Department) – via *Phone*: 08.3823356 or *Email*: accounting@isb.edu.vn

7. Notes:

- Students must check schedules on the website and attend the right classes. Students are not allowed to change the classes or units without the school’s approval.
- Students who still own tuition fees after the tuition payment deadline (**07 May 2019**) will be eliminated from their enrolled classes.
- After payment submission, students need to keep all bank statements for payment confirmation if required.

ESTIMATED SCHEDULE – K42

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	IB-DH42ISB-1	International Business	20/05/2019	14/09/2019	Mon	13:00 – 16:15	Mr. Roderick Mac Donald
2	IB-DH42ISB-2	International Business	20/05/2019	14/09/2019	Tue	13:00 – 16:15	Mr. Roderick Mac Donald
3	IB-DH42ISB-3	International Business	20/05/2019	14/09/2019	Wed	13:00 – 16:15	Mr. Roderick Mac Donald
4	MC-DH42ISB-2	Management of Change	20/05/2019	14/09/2019	Tue	8:00 – 11:15	Ms. Nika Salvetti
					Wed	8:00 – 11:15	
					Fri	8:00 – 11:15	
5	SM-DH42ISB-2	Strategic Management	20/05/2019	14/09/2019	Tue	8:00 – 11:15	Mr. Michael Saram
6	SMk-DH42ISB-2	Services Marketing	20/05/2019	14/09/2019	Thu	8:00 – 11:15	Ms. Nguyễn Thị Mai Trang

7	MPP-DH42ISB-1	Marketing Planning Projects	20/05/2019	14/09/2019	Thu	13:00 – 16:15	Mr. Trần Hà Minh Quân
8	MPP-DH42ISB-2	Marketing Planning Projects	20/05/2019	14/09/2019	Thu	8:00 – 11:15	Mr. Trần Hà Minh Quân
9	Au-DH42ISB-1	Auditing	20/05/2019	14/09/2019	Wed	8:00 – 11:15	Ms. Phạm Thị Ngọc Bích
10	Au-DH42ISB-2	Auditing	20/05/2019	14/09/2019	Thu	8:00 – 11:15	Ms. Phạm Thị Ngọc Bích
11	FRM-DH42ISB-1	Financial Risk Management	20/05/2019	14/09/2019	Mon	8:00 – 11:15	Ms. Tran Thi Thanh Phuong
12	FRM-DH42ISB-2	Financial Risk Management	20/05/2019	14/09/2019	Fri	8:00 – 11:15	Ms. Tran Thi Thanh Phuong
13	RLCP-DH42ISB-1	The Revoluntary Lines of the Communist Party of Vietnam	20/05/2019	14/09/2019	Fri	13:00 – 16:15	Mr. Hoàng Xuân Sơn

**This is an estimated schedule. Some courses might be rescheduled in order to avoid scheduling conflicts.*

UNIVERSITY OF ECONOMICS HCMC
INTERNATIONAL SCHOOL OF BUSINESS

ESTIMATED SCHEDULE – K43

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	AE-DH43ISB-1	Applied Econometrics	20/05/2019	14/09/2019	Mon	13:00 – 16:15	Mr. Lê Trung Thành
2	AE-DH43ISB-2	Applied Econometrics	20/05/2019	14/09/2019	Fri	8:00 – 11:15	Mr. Lê Trung Thành
3	AE-DH43ISB-3	Applied Econometrics	20/05/2019	14/09/2019	Sat	13:00 – 16:15	Mr. Lê Văn Chon
4	AE-DH43ISB-4	Applied Econometrics	20/05/2019	14/09/2019	Wed	13:00 – 16:15	Mr. Lê Văn Chon
5	CB-DH43ISB-2	Consumer Behaviour	20/05/2019	14/09/2019	Tue	8:00 – 11:15	Ms. Trần Thị Hồng Vân
6	CB-DH43ISB-3	Consumer Behaviour	20/05/2019	14/09/2019	Tue	13:00 – 16:15	Ms. Trần Thị Hồng Vân
7	CB-DH43ISB-4	Consumer Behaviour	20/05/2019	14/09/2019	Wed	8:00 – 11:15	Ms. Trần Thị Hồng Vân
8	HRM-DH43ISB-2	Human Resources Management	20/05/2019	14/09/2019	Mon	8:00 – 11:15	Ms. Lê Thị Thanh Xuân
9	HRM-DH43ISB-3	Human Resources Management	20/05/2019	14/09/2019	Tue	8:00 – 11:15	Ms. Lê Thị Thanh Xuân

10	HRM-DH43ISB-4	Human Resources Management	20/05/2019	14/09/2019	Thu	13:00 – 16:15	Ms. Lê Thị Thanh Xuân
14	OB-DH43ISB-3	Organisational Behaviour	20/05/2019	14/09/2019	Tue	13:00 – 16:15	Mr. Nguyễn Hữu Đăng Khoa
15	OB-DH43ISB-4	Organisational Behaviour	20/05/2019	14/09/2019	Thu	8:00 – 11:15	Mr. Nguyễn Hữu Đăng Khoa
16	SMA-DH43ISB-1	Surveys & Multivariate Analysis	20/05/2019	14/09/2019	Mon	13:00 – 16:15	Mr. Hồ Trọng Nghĩa
17	SMA-DH43ISB-2	Surveys & Multivariate Analysis	20/05/2019	14/09/2019	Wed	13:00 – 16:15	Mr. Hồ Trọng Nghĩa
18	SMA-DH43ISB-3	Surveys & Multivariate Analysis	20/05/2019	14/09/2019	Fri	8:00 – 11:15	Mr. Vũ Quang Nguyên
19	SMA-DH43ISB-4	Surveys & Multivariate Analysis	20/05/2019	14/09/2019	Fri	13:00 – 16:15	Mr. Vũ Quang Nguyên
17	RLCP-DH43ISB-1	The Revolutionary Lines of the Communist Party of Vietnam	20/05/2019	14/09/2019	Thu	8:00 – 11:15	Mr. Hoàng Xuân Sơn
18	RLCP-DH43ISB-2	The Revolutionary Lines of the Communist Party of Vietnam	20/05/2019	14/09/2019	Sat	8:00 – 11:15	Mr. Hoàng Xuân Sơn

**This is an estimated schedule. Some courses might be rescheduled in order to avoid scheduling conflicts.*

UNIVERSITY OF ECONOMICS HCMC
INTERNATIONAL SCHOOL OF BUSINESS

ESTIMATED SCHEDULE – K44

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	BC-DH44ISB-7	Business Communication	20/05/2019	14/09/2019	Wed	8:00 – 11:15	Mr. James Lawrence Weisman
					Fri	8:00 – 11:15	
2	CF-DH44ISB-1	Corporate Finance	20/05/2019	14/09/2019	Tue	13:00 – 16:15	Mr. Vũ Việt Quảng
3	CF-DH44ISB-2	Corporate Finance	20/05/2019	14/09/2019	Thu	8:00 – 11:15	Ms. Từ Thị Kim Thoa
4	CF-DH44ISB-3	Corporate Finance	20/05/2019	14/09/2019	Thu	13:00 – 16:15	Ms. Từ Thị Kim Thoa
5	MA-DH44ISB-1	Managerial Accounting	20/05/2019	14/09/2019	Tue	13:00 – 16:15	Ms. Huỳnh Thị Ngọc Anh
6	MA-DH44ISB-2	Managerial Accounting	20/05/2019	14/09/2019	Thu	13:00 – 16:15	Ms. Huỳnh Thị Ngọc Anh
7	MA-DH44ISB-3	Managerial Accounting	20/05/2019	14/09/2019	Fri	8:00 – 11:15	Mr. Nguyễn Phong Nguyễn

8	MA-DH44ISB-4	Managerial Accounting	20/05/2019	14/09/2019	Sat	8:00 – 11:15	Mr. Nguyễn Phong Nguyễn
9	ME-DH44ISB-3	Managerial Economics	20/05/2019	14/09/2019	Sat	8:00 – 11:15	Mr. Phạm Đình Long
10	ME-DH44ISB-4	Managerial Economics	20/05/2019	14/09/2019	Sat	13:00 – 16:15	Mr. Phạm Đình Long
11	MR-DH44ISB-1	Marketing Research	20/05/2019	14/09/2019	Mon	8:00 – 11:15	Mr. Hồ Trọng Nghĩa
12	MR-DH44ISB-2	Marketing Research	20/05/2019	14/09/2019	Tue	8:00 – 11:15	Mr. Hồ Trọng Nghĩa
13	MR-DH44ISB-3	Marketing Research	20/05/2019	14/09/2019	Thu	8:00 – 11:15	Mr. Vũ Quang Nguyễn
14	PA-DH44ISB-6	Principles of Accounting	20/05/2019	14/09/2019	Mon	8:00 – 11:15	Mr. Menon Manoj
15	PA-DH44ISB-7	Principles of Accounting	20/05/2019	14/09/2019	Mon	13:00 – 16:15	Mr. Menon Manoj
16	PE-DH44ISB-5	Principles of Economics	20/05/2019	14/09/2019	Mon	13:00 – 16:15	Mr. Đinh Công Khải
17	PE-DH44ISB-6	Principles of Economics	20/05/2019	14/09/2019	Wed	13:00 – 16:15	Mr. Đinh Công Khải
18	PE-DH44ISB-7	Principles of Economics	20/05/2019	14/09/2019	Fri	13:00 – 16:15	Mr. Đinh Công Khải
19	PM-DH44ISB-4	Principles of Management	20/05/2019	14/09/2019	Tue	13:00 – 16:15	Mr. Douglas Monroe

20	PM-DH44ISB-5	Principles of Management	20/05/2019	14/09/2019	Wed	13:00 – 16:15	Mr. Douglas Monroe
21	PM-DH44ISB-6	Principles of Management	20/05/2019	14/09/2019	Thu	13:00 – 16:15	Mr. Douglas Monroe
22	PM-DH44ISB-7	Principles of Management	20/05/2019	14/09/2019	Fri	13:00 – 16:15	Mr. Douglas Monroe
23	PMk-DH44ISB-5	Principles of Marketing	20/05/2019	14/09/2019	Sat	8:00 – 11:15	Mr. Hồ Phú Hải
24	PMk-DH44ISB-6	Principles of Marketing	20/05/2019	14/09/2019	Sat	13:00 – 16:15	Mr. Hồ Phú Hải
25	SB-DH44ISB-4	Statistics for Business	20/05/2019	14/09/2019	Tue	13:00 – 16:15	Mr. Nguyễn Hoàng Vũ
26	SB-DH44ISB-5	Statistics for Business	20/05/2019	14/09/2019	Thu	13:00 – 16:15	Mr. Nguyễn Hoàng Vũ
24	SB-DH44ISB-6	Statistics for Business	20/05/2019	14/09/2019	Sat	8:00 – 11:15	Mr. Nguyễn Hoàng Vũ

**This is an estimated schedule. Some courses might be rescheduled in order to avoid scheduling conflicts.*