

Ho Chi Minh City, 11 September 2019

ANNOUNCEMENT

Regarding: the enrollment for Semester 1 (2019-2020)

TO: All ISB.BBus students

The International School of Business would like to announce the enrollment for ISB.BBus students in the Semester 1 (2019-2020) as below:

1. Enrollee: All ISB.BBus K43, K44, K45 and students who have not finished the required subjects (except for Seminars and Final Business Project).

2. Enrollment dates:

- **For K43, K44 and K45: Be enrolled automatically according to school's plan.**
- **For students of previous cohort (who have not finished all the required subjects, except for Seminars and Final Business Project): Online enroll from 8:00 AM 17 September 2019 to 12:00 PM 19 September 2019.**

3. Online enrollment instructions:

To enroll in a subject/unit online, you are required to do the following steps.

Step 1: Go to ISB website: www.myisb.isb.edu.vn (www.online.isb.edu.vn/)

Step 2: Log-in to the online system using your student account (Username and password)

Step 3: Click “Đăng ký học → Đăng ký theo kế hoạch” and follow the instructions.

Step 4: Once you have completed the enrollment, go to “Đăng ký học → Kết quả đăng ký” to check the enrollment confirmation.

Step 5: Go to “Thông tin → Học phí lớp học phần”/“Học phí đã nộp” to check the tuition information.

4. Enrollment/Withdraw requirements:

- All students must follow the course structure and requirements.
- Any student who want to re-take/re-enroll or withdraw into any unit in the listed units is required to submit an Add/Drop subject form (which can be downloaded at Student Forms tab on www.myisb.isb.edu.vn or www.online.isb.edu.vn) to the e-mail: bbusprogram@isb.edu.vn, **before 12:00 PM 22 September 2019.**
- Any request after this date will not be considered.
- Only some students who have valid reasons are agreed to add/drop/change the subjects/units. Students need to show the evidences to the Student Advisor if it is required.

5. Check enrolled Units/Subjects

All students have to check your enrolled units of each semester to make sure your name has already been enrolled to the subjects. Otherwise, you cannot study those subjects that semester.

Step 1: Go to ISB website www.myisb.isb.edu.vn

Step 2: Log-in to the online system, using your student account (Username and Password)

(Username and Password of student account are given in the first orientation sessions or class meeting at the first year of students)

Step 3: To check your enrolled subjects, go to **Enrollment – Result** to check the enrollment.

6. Payment:

6.1. General information:

- For K42, 43 and K44 tuition fee payment depends on the number of units that students enroll in for the Semester 1 (2019-2020).
 - o Fee per credit for Vietnamese units: 750,000VNĐ/credit.
 - o Fee per credit for English units: 1,420,000VNĐ/credit.
 - o Go to “Thông tin→Học phí lớp học phần” to check the tuition status after completing the payment.
- For K45: the tuition fee payment has been paid to UEH, and students do not need to make the tuition fee payment at this time.

6.2. Payment deadline:

- For K42, K43 and K44, payment is required to be made from **01 October 2019 to 03 October 2019**.

6.3. Payment method:

a. Option 1: Go to Phuong Dong Bank (OCB) at any city.

Deposit money to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**

Account number: **0036100000119009**

b. Option 2: Transfer to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**.

Account number: **0036100000119009**

c. Option 3: Go to www.payment.ueh.edu.vn, choose **Gate 3** to make an online payment.

d. Option 4: Pay by card (ATM, Visa, Master, v,v... at UEH Accounting Department – room A.009 – 59C Nguyen Dinh Chieu, Ward 6, District 3) or at Phuong Dong Bank (OCB) at 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.

6.4. Requirements:

- Transaction content must be: **Student name - Student ID - Class**.
- Student must email a copy of the invoice to ISB Accounting Department (accounting@isb.edu.vn) after making payment. If you have any questions about tuition fees, do not hesitate to contact Ms. Phuong (The Accounting Department) – via *Phone*: 028.5446.5555 (*Extension: 127*) or *Email*: accounting@isb.edu.vn

7. Important notes:

- Students must check schedules on the website and attend the right classes. Students are not allowed to change the classes or units without the school's approval.
- Students who still own tuition fees after the tuition payment deadline (**03 October 2019**) will be eliminated from their enrolled classes.
- After payment submission, students need to keep all bank statements for payment confirmation if required.

ISB.BBUS PROGRAM

UNIVERSITY OF ECONOMICS HCMC
INTERNATIONAL SCHOOL OF BUSINESS

ESTIMATED SCHEDULE – K43

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	FA-DH43ISB-1	Financial Accounting	14/10/2019	22/12/2019	Tue	13:00 – 16:15	Ms. Huỳnh Thị Ngọc Anh
					Thu	13:00 – 16:15	
2	FA-DH43ISB-2	Financial Accounting	14/10/2019	22/12/2019	Tue	13:00 – 16:15	Ms. Nguyễn Hoàng Tố Loan
					Thu	13:00 – 16:15	
3	IB-DH43ISB-1	International Business	14/10/2019	22/12/2019	Tue	13:00 – 16:15	Ms. Phạm Thị Bích Ngọc
					Sat	13:00 – 16:15	
4	IB-DH43ISB-2	International Business	14/10/2019	22/12/2019	Wed	13:00 – 16:15	Ms. Phạm Thị Bích Ngọc
					Fri	13:00 – 16:15	
5	IB-DH43ISB-3	International Business	14/10/2019	22/12/2019	Tue	8:00 – 11:15	Ms. Phạm Thị Bích Ngọc
					Sat	8:00 – 11:15	
6	SM-DH43ISB-1	Strategic Management	14/10/2019	22/12/2019	Mon	8:00 – 11:15	Mr. Michael Saram
					Sat	8:00 – 11:15	
7	SMk-DH43ISB-1	Services Marketing	14/10/2019	22/12/2019	Tue	8:00 – 11:15	Ms. Nguyễn Thị Mai Trang
					Thu	8:00 – 11:15	

8	PEd2-DH43ISB-1 (VB)	Physical (Health) Education 2 (Volley Ball)	14/10/2019	22/12/2019	Wed	8:00 – 11:15	Mr. Trần Đình Thành
9	PEd2-DH43ISB-2 (VB)	Physical (Health) Education 2 (Volley Ball)	14/10/2019	22/12/2019	Thu	8:00 – 11:15	Mr. Trần Đình Thành
10	PEd2-DH43ISB-3 (TT)	Physical (Health) Education 2 (Table Tennis)	14/10/2019	22/12/2019	Wed	8:00 – 11:15	Mr. Nguyễn Văn Trúc
11	PEd2-DH43ISB-4 (TT)	Physical (Health) Education 2 (Table Tennis)	14/10/2019	22/12/2019	Thu	8:00 – 11:15	Mr. Nguyễn Ngọc Hưng
12	PEd2-DH43ISB-5 (TT)	Physical (Health) Education 2 (Table Tennis)	14/10/2019	22/12/2019	Fri	8:00 – 11:15	Mr. Nguyễn Văn Trúc
13	HCMI-DH43ISB-3	Ho Chi Minh Ideology	14/10/2019	22/12/2019	Wed	13:00 – 16:15	Ms. Lê Thị Ái Nhân
14	RLCP- DH43ISB-3	The Revoluntary Lines of the Communist Party of Vietnam	30/09/2019	22/12/2019	Mon	08:00 – 11:15	Mr. Hoàng Xuân Sơn

**This is an estimated schedule. Some courses might be rescheduled in order to avoid scheduling conflicts.*

ESTIMATED SCHEDULE – K44

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	CF-DH44ISB-4	Corporate Finance	14/10/2019	22/12/2019	Wed	8:00 – 11:15	Ms. Từ Thị Kim Thoa
					Fri	8:00 – 11:15	
2	CF-DH44ISB-5	Corporate Finance	14/10/2019	22/12/2019	Wed	13:00 – 16:15	Ms. Từ Thị Kim Thoa
					Fri	13:00 – 16:15	
3	CF-DH44ISB-6	Corporate Finance	14/10/2019	22/12/2019	Mon	13:00 – 16:15	Mr. Vũ Việt Quảng
					Fri	13:00 – 16:15	
4	CF-DH44ISB-7	Corporate Finance	14/10/2019	22/12/2019	Thu	8:00 – 11:15	Ms. Lê Thị Phương Vy
					Fri	8:00 – 11:15	
5	MA-DH44ISB-5	Managerial Accounting	14/10/2019	22/12/2019	Thu	13:00 – 16:15	Mr. Nguyễn Phong Nguyễn
					Sat	8:00 – 11:15	
6	MA-DH44ISB-6	Managerial Accounting	14/10/2019	22/12/2019	Thu	8:00 – 11:15	Ms. Phạm Thị Ngọc Bích
					Fri	13:00 – 16:15	
7	MA-DH44ISB-7	Managerial Accounting	14/10/2019	22/12/2019	Tue	8:00 – 11:15	Mr. Ng Eng Wan
					Thu	8:00 – 11:15	

8	ME-DH44ISB-5	Managerial Economics	14/10/2019	22/12/2019	Tue	8:00 – 11:15	Mr. Phạm Đình Long
					Thu	13:00 – 16:15	
9	ME-DH44ISB-6	Managerial Economics	14/10/2019	22/12/2019	Tue	13:00 – 16:15	Mr. Phạm Đình Long
					Sat	8:00 – 11:15	
10	ME-DH44ISB-7	Managerial Economics	14/10/2019	22/12/2019	Thu	8:00 – 11:15	Mr. Phạm Đình Long
					Sat	13:00 – 16:15	
11	MR-DH44ISB-4	Marketing Research	14/10/2019	22/12/2019	Mon	8:00 – 11:15	Mr. Trần Vĩ
					Tue	13:00 – 16:15	
12	MR-DH44ISB-5	Marketing Research	14/10/2019	22/12/2019	Tue	8:00 – 11:15	Mr. Trần Vĩ
					Wed	13:00 – 16:15	
13	MR-DH44ISB-6	Marketing Research	14/10/2019	22/12/2019	Thu	8:00 – 11:15	Mr. Trần Vĩ
					Fri	8:00 – 11:15	
14	MR-DH44ISB-7	Marketing Research	14/10/2019	22/12/2019	Mon	13:00 – 16:15	Mr. Vũ Quang Nguyên
					Wed	8:00 – 11:15	
15	MLP-DH44ISB-1	Marxist-Leninist Phylosophy	14/10/2019	22/12/2019	Mon	13:00 – 16:15	Mr. Trần Nguyên Ký
					Wed	13:00 – 16:15	
16	MLP-DH44ISB-2	Marxist-Leninist Phylosophy	14/10/2019	22/12/2019	Wed	8:00 – 11:15	Mr. Trần Nguyên Ký
					Fri	8:00 – 11:15	
17	MLP-DH44ISB-3	Marxist-Leninist Phylosophy	14/10/2019	22/12/2019	Tue	8:00 – 11:15	Mr. Trần Nguyên Ký
					Thu	13:00 – 16:15	

****This is an estimated schedule. Some courses might be rescheduled in order to avoid scheduling conflicts.***

UNIVERSITY OF ECONOMICS HCMC
INTERNATIONAL SCHOOL OF BUSINESS

ESTIMATED SCHEDULE – K45

No.	Subject code	Subject	COURSE				Lecturer
			Start date	End date	Day	Time	
1	AEn-DH45ISB-1	Academic English	30/09/2019	22/12/2019	Tue	8:00 – 11:00	Ms. Adderley Gabriel Mr. Nguyễn Hồng Ngọc
					Thu	8:00 – 11:00	
2	AEn-DH45ISB-2	Academic English	30/09/2019	22/12/2019	Tue	13:00 – 16:15	Ms. Adderley Gabriel Mr. Nguyễn Hồng Ngọc
					Thu	13:00 – 16:15	
3	AEn-DH45ISB-3	Academic English	30/09/2019	22/12/2019	Wed	8:00 – 11:15	Ms. Adderley Gabriel Mr. Nguyễn Hồng Ngọc
					Fri	8:00 – 11:15	
4	AEn-DH45ISB-4	Academic English	30/09/2019	22/12/2019	Wed	13:00 – 16:15	Ms. Adderley Gabriel Mr. Nguyễn Hồng Ngọc
					Fri	13:00 – 16:15	
5	AEn-DH45ISB-5	Academic English	30/09/2019	22/12/2019	Mon	8:00 – 11:15	Ms. Adderley Gabriel Mr. Nguyễn Hồng Ngọc
					Tue	8:00 – 11:15	
6	AEn-DH45ISB-6	Academic English	30/09/2019	22/12/2019	Mon	13:00 – 16:15	Ms. Adderley Gabriel Mr. Nguyễn Hồng Ngọc
					Tue	13:00 – 16:15	
7	BC-DH45ISB-1	Business Communication	30/09/2019	22/12/2019	Mon	8:00 – 11:15	Mr. John Bayarong
					Tue	13:00 – 16:15	

8	BC-DH45ISB-2	Business Communication	30/09/2019	22/12/2019	Mon	13:00 – 16:15	Mr. John Bayarong
					Wed	8:00 – 11:15	
9	BC-DH45ISB-3	Business Communication	30/09/2019	22/12/2019	Wed	13:00 – 16:15	Mr. John Bayarong
					Thu	13:00 – 16:15	
10	BC-DH45ISB-4	Business Communication	30/09/2019	22/12/2019	Tue	13:00 – 16:15	Mr. Michael Saram
					Wed	13:00 – 16:15	
11	BC-DH45ISB-5	Business Communication	30/09/2019	22/12/2019	Thu	8:00 – 11:15	Mr. Michael Saram
					Fri	8:00 – 11:15	
12	BC-DH45ISB-6	Business Communication	30/09/2019	22/12/2019	Thu	13:00 – 16:15	Mr. Michael Saram
					Fri	13:00 – 16:15	
13	PEd1-DH45ISB-1 (VB)	Physical (Health) Education 1 (Volley Ball)	14/10/2019	22/12/2019	Mon	8:30 – 11:00	Mr. Huỳnh Vĩnh Hưng
14	PEd1-DH45ISB-2 (VB)	Physical (Health) Education 1 (Volley Ball)	14/10/2019	22/12/2019	Wed	8:30 – 11:00	Mr. Huỳnh Vĩnh Hưng
15	PEd1-DH45ISB-3 (VB)	Physical (Health) Education 1 (Volley Ball)	14/10/2019	22/12/2019	Fri	8:30 – 11:00	Mr. Huỳnh Vĩnh Hưng
16	PEd1-DH45ISB-4 (TT)	Physical (Health) Education 1 (Table Tennis)	14/10/2019	22/12/2019	Mon	8:30 – 11:00	Mr. Nguyễn Ngọc Hưng
17	PEd1-DH45ISB-5 (TT)	Physical (Health) Education 1 (Table Tennis)	14/10/2019	22/12/2019	Tue	8:30 – 11:00	Mr. Nguyễn Ngọc Hưng
18	PEd1-DH45ISB-6 (TT)	Physical (Health) Education 1 (Table Tennis)	14/10/2019	22/12/2019	Wed	8:30 – 11:00	Mr. Nguyễn Ngọc Hưng
19	PEd1-DH45ISB-7 (TT)	Physical (Health) Education 1 (Table Tennis)	14/10/2019	22/12/2019	Thu	8:30 – 11:00	Mr. Nguyễn Văn Trúc
20	PEd1-DH45ISB-8 (TT)	Physical (Health) Education 1 (Table Tennis)	14/10/2019	22/12/2019	Fri	8:30 – 11:00	Mr. Nguyễn Ngọc Hưng

****This is an estimated schedule. Some courses might be rescheduled in order to avoid scheduling conflicts.***