

Ho Chi Minh City, 01 April 2024

ANNOUNCEMENT

Regarding: The enrolment for Trimester 3 2023-2024 (May 2024)

TO: Global Pathways Stage 1 students

The International School of Business would like to announce the enrolment for Global Pathways Bachelor students in Trimester 3 2023-2024 (May 2024) as follows.

1. Enrollee: Global Pathways Bachelor students in Stage 1

2. Online enrolment dates:

Stage 1 students are required to enrol the units from **8:00 AM on Tuesday, 09 April 2024 to 23:59 PM on Wednesday, 10 April 2024** on **MyISB** website (<http://myisb.isb.edu.vn>).

3. Enrolment requirements:

- All students must follow the course structure and requirements.
- Students are strongly recommended to select the units which are planned in [the Tentative Unit Enrolment for T3 2023-2024](#).
- Students who want to change the enrolled units **after enrolment dates** are required to submit the [Add-drop subjects request form](#) to Pathway.bbush@isb.edu.vn **by 19 April 2024**.

4. Enrolment instructions:

- Step 1: Go to ISB website: www.myisb.isb.edu.vn
- Step 2: Log-in to your MyISB account (Username and password)
- Step 3: Click Enrolment → Normal Enrolment and follow the instructions in the system.



- Step 4: Select Subject -> Tick Subject class -> Click Save
- Step 5: Once you have completed the enrolment, go to Enrolment → Result to check the enrolment confirmation.
- More information on how to use MyISB can be found [HERE](#)

NOTE: To **change the units** which you have enrolled, please go to Enrolment -> Enrolment result -> click on the Change Subject icon (as shown in the photo below)



- Select the unit you want to change then, click **save**
- To double check the unit enrolment, go to Enrolment -> Enrolment result.



5. Unit withdrawal:

- **19 April 2024**, is the official deadline for finalising your enrolment for the Trimester 3 2023-2024.
- Once this date has passed, you are committed to the units you're enrolled in. This means you will be charged tuition fees and receive a grade for all your enrolled units. If you drop any units after this date, you will still need to pay tuition fees and will receive an absent fail grade.

6. Payment:

- Students have to pay the required tuition fees according to the tuition announcement on MyISB account either in cash or by bank transfer by **26 April 2024**.
 - In cash:
 - Place: Accounting Department, ISB
 - Address: 1st floor, 17 Pham Ngoc Thach Street, District 3, HCMC
 - Time: 8:00 – 12:00 & 13:00 – 17:00, Monday to Friday.
 - Bank transfer:
 - Account Name: Viện Đào tạo Quốc tế
 - Account Number: **4648 2828**
 - Bank: Ngân hàng TMCP Phương Đông (OCB)
 - Content: [Họ và tên sinh viên – Mã số SV] Học kỳ 3, 2023 – 2024 Global Pathways Program

Students who attend Education Finance Program (EduFin) with monthly instalments, will follow tuition announcement and deadlines sent separately by Bella Group.

7. Contacts:

- Tuition fees: Ms. Thảo Trần, thao.tran@isb.edu.vn
- MyISB account: Mr. Hoài, hoai.do@isb.edu.vn
- Other issues: pathway.bb@isb.edu.vn

8. Notes:

- Students must check schedules on the MyISB website and attend the right classes.
- Without the School's approval, students are not allowed to change the classes or units.
- Students, who have not paid their tuition fees by the due date (**26 April 2024**), will be eliminated from their enrolled classes. In addition, no academic documents or transcripts will be issued.
- Students are advised to keep a record of payment for confirmation purposes.

PROPOSED SCHEDULE FOR STAGE 1

Start date: 13/05/2024

End date: 25/08/2024

Exam period: 12-25/08/2024

No	Class	Unit Name	Date	Time	Mode	Lecturer
1	PE-T32324PWB-1	Principles of Economics	Wednesday	8:00-11:15	In person on campus	Lê Trung Thành
2	PMk-T32324PWB-1	Principles of Marketing	Monday	16:30-18:30	Online	Ngô Viết Liêm
			Wednesday	15:30-18:45	In person on campus	Nguyễn Thu Hương
3	PMk-T32324PWB-2	Principles of Marketing	Monday	16:30-18:30	Online	Ngô Viết Liêm
			Saturday	8:00-11:15	In person on campus	Tăng Thường Phát
4	PA-T32324PWB-1	Principles of Accounting	Monday	12:00-15:15	In person on campus	Manoj Menon
			Thursday	13:15-15:15	Online	Trần Minh Hiếu
5	PA-T32324PWB-2	Principles of Accounting	Monday	15:30-18:45	In person on campus	TBU
			Tuesday	8:30-10:30	Online	Phạm Thị Lưu Thủy
6	SB-T32324PWB-1	Statistics for Business	Wednesday	8:00-11:15	In person on campus	Võ Đức Hoàng Vũ
7	SB-T32324PWB-2	Statistics for Business	Thursday	8:00-11:15	In person on campus	Bùi Anh Tuấn
8	SB-T32324PWB-3	Statistics for Business	Friday	8:00-11:15	In person on campus	Bùi Anh Tuấn
9	PM-T32324PWB-1	Principles of Management	Tuesday	8:00-11:15	In person on campus	Christopher Paget
			Wednesday	8:30-10:30	Online	Trần Thị Hương Trang
10	PM-T32324PWB-2	Principles of Management	Tuesday	12:00-15:15	In person on campus	Christopher Paget
			Thursday	8:30-10:30	Online	Trần Thị Hương Trang
11	CF-T32324PWB-1	Corporate Finance	Tuesday	8:00-11:15	In person on campus	Phan Thu Hiền
			Friday	13:15-15:15	Online	Võ Hồng Đức

No	Class	Unit Name	Date	Time	Mode	Lecturer
12	CF-T32324PWB-2	Corporate Finance	Thursday	8:00-11:15	In person on campus	Từ Thị Kim Thoa
			Friday	15:30-17:30	Online	Võ Hồng Đức
13	CF-T32324PWB-3	Corporate Finance	Thursday	12:00-15:15	In person on campus	Từ Thị Kim Thoa
			Friday	15:30-17:30	Online	Võ Hồng Đức
14	BAS-T32324PWB-1	Business Academic Skills	Wednesday	12:00-15:15	In person on campus	Anna Loseva
15	BAS-T32324PWB-2	Business Academic Skills	Wednesday	15:30-18:45	In person on campus	Trey Hash
16	MB-T32324PWB-1	Mathematics for Business	Monday	12:00-15:15	In person on campus	Nguyễn Thị Thu Vân
17	MB-T32324PWB-2	Mathematics for Business	Monday	15:30-18:45	In person on campus	Nguyễn Thị Thu Vân
18	IB-T32324PWB-1	International Business	Tuesday	15:30-18:45	In person on campus	Adam Briffett
19	IB-T32324PWB-2	International Business	Thursday	12:00-15:15	In person on campus	Adam Briffett
20	OB-T32324PWB-1	Organisational Behaviour	Thursday	8:00-11:15	In person on campus	Lý Thị Minh Châu
21	OB-T32324PWB-2	Organisational Behaviour	Thursday	12:00-15:15	In person on campus	Lý Thị Minh Châu
22	HRM-T32324PWB-1	Human Resource Management	Tuesday	12:00-15:15	In person on campus	Lê Thị Thanh Xuân
23	HRM-T32324PWB-2	Human Resource Management	Tuesday	15:30-18:45	In person on campus	Lê Thị Thanh Xuân
24	CB-T32324PWB-1	Consumer Behaviour	Monday	8:00-11:15	In person on campus	Võ Văn Dung
25	FA-T32324PWB-1	Financial Accounting	Wednesday	12:00-15:15	In person on campus	Huỳnh Thị Ngọc Anh
26	CFM-T32324PWB-1	Corporate Financial Management	Monday	12:00-15:15	In person on campus	Vũ Việt Quảng
27	IM-T32324PWB-1	Investment Management	Monday	8:00-11:15	In person on campus	Phùng Đức Nam
28	BL-T32324PWB-1	Business Law	Saturday	8:00-11:15	In person on campus	Bryan Richard Wicks
29	MR-T32324PWB-1	Marketing Research	Friday	8:00-11:15	In person on campus	TBU
30	MA-T32324PWB-1	Managerial Accounting	Monday	15:30-18:45	In person on campus	Manoj Menon
Notes		This is an expected schedule. Some units might be rescheduled in order to avoid scheduling conflicts. Class schedule and lecturer names are subject to change without notice.				