

Ho Chi Minh City, 19 November 2021

ANNOUNCEMENT

Regarding: The enrolment for Semester 2 2021-2022 (Term 1 2022)

TO: WSB Stage 2 students

The International School of Business would like to announce the enrolment for Western Sydney Bachelor students in Semester 2 2021-2022 (so-called Term 1 2022) as follows.

1. Enrollee: Western Sydney Bachelor students in Stage 2

2. Enrolment requirements:

- Students are required to enroll the units in **BOTH**
 - MyISB (<http://myisb.isb.edu.vn>): from **8:00 AM, Wednesday 24 November 2021 to 23:59 PM Thursday 25 November 2021**
 - MyStudentRecord (<https://mysr.westernsydney.edu.au/connect/webconnect>):
Enrolment date will be announced later.
- All students must follow the course structure and requirements and are strongly recommended to select the unit which are planned in the Tentative Student List.
- Students, who enroll into the unit which are not arranged in the Tentative student list, are required to lodge **Add-drop subjects request form ONLINE** before **16:00 PM, 30 November 2021**.
(Link: <https://forms.gle/vwnHJkrDqtHU3K2P7>)

3. Enrolment instructions:

- ❖ **MyISB:** You are required to do the following steps.
 - Step 1: Go to ISB website: www.myisb.isb.edu.vn
 - Step 2: Log-in to your MyISB account (Username and password)
 - Step 3: Click **Enrolment** → **Normal Enrolment** and follow the instructions in the system.
 - Step 4: Select **Subject** -> Tick **Subject class** -> Click **Save**
 - Step 5: Once you have completed the enrolment, go to **Enrolment** → **Result** to check the enrolment confirmation.More information on how to use MyISB can be found [HERE](#)
- ❖ **MyStudentRecord:** To be guided later.

4. Unit withdrawal:

- **Census date, 31 December 2021**, is the official deadline for finalizing your enrolment and fees for the Semester 2 2021-2022 (T1 2022).
- Once this date has passed, you are committed to the units you're enrolled in. This means you will be charged tuition fees and receive a grade for all your enrolled units. If you drop any units after this date, you will still need to pay tuition fees and will receive an absent fail grade.
- In order to withdraw a unit, students need to submit a withdrawal form **ONLINE** before the census date. (Link <https://forms.gle/vwnHJkrDqtHU3K2P7>)

5. Payment:

- Students have to pay the required tuition which can be viewed on your MyISB 1 week after your successful enrolment on MyISB.
- Payment must be completed either in cash or by bank transfer before **31 December 2021**.
 - In cash:
 - Place: Accounting Department, ISB
 - Address: 1st floor, 17 Pham Ngoc Thach Street, District 3, HCMC
 - Time: 8:00 – 12:00 & 13:00 – 17:00, Monday to Friday.
 - Bank transfer:
 - Account Name: Viện Đào tạo Quốc tế
 - Account Number: 00361 00000 179 001
 - Bank: Ngân hàng TMCP Phương Đông (OCB), Chi Nhánh Gia Định
 - Content: [Họ và tên sinh viên – Mã số SV] Học kỳ 2, 2021 – 2022 WSB Program
- To view the tuition on MyISB, students can log in your MyISB account -> Information -> Học phí lớp học phần
- Students, who attend Education Finance Program (EduFin) with monthly installments, will follow tuition announcement and deadlines sent separately by Bella Group.

6. Contacts:

- Tuition fee: Ms. Thảo Trần, thao.tran@isb.edu.vn
- MyISB support: Mr. Tuấn, tuán.nguyen@isb.edu.vn
- Other issues: Student Advisors, wsuprogram@westernsydney.edu.vn

7. Notes:

- Students must check schedules on the MyISB website and attend the right classes.
- Students are not allowed to change the classes or units without the school's approval.
- Students, who have not paid their tuition fees by the due date (**31 December 2021**) will have an encumbrance placed on their student records. In order to have this encumbrance removed, all outstanding fees must be paid.
- If this encumbrance is added to your account
 - Your enrolment in the current session will be cancelled
 - You may not be able to re-enrol for the next teaching session
 - We will not issue academic documents or transcripts related to your enrolment
 - You will not be able to graduate
- Students are advised to keep a record of payment for confirmation purposes.

PROPOSED COURSE SCHEDULE STAGE 2

No	Class	Unit Code	Unit Name	Start Date	End Date	Exam Week	Date	Time	Class Mode
1	EIM-T122WSB-1	200911	Enterprise, Innovation and Markets	03/01/2022	30/04/2022	18-29/04/2022	Monday (PM2)	15:30 - 18:45	Offline - oriented
2	EIM-T122WSB-2	200911	Enterprise, Innovation and Markets				Wednesday (PM2)	15:30 - 18:45	Online - oriented
3	EIM-T122WSB-3	200911	Enterprise, Innovation and Markets				Thursday (PM2)	15:30 - 18:45	Offline - oriented
4	FIM-T122WSB-1	200048	Financial Institutions and Market				Friday (AM)	08:00 - 11:15	Online - oriented
5	FIM-T122WSB-2	200048	Financial Institutions and Market				Saturday (AM)	08:00 - 11:15	Offline - oriented
6	EFM-T122WSB-1	200916	Economic & Financial Modelling				Thursday (PM2)	15:30 - 18:45	Offline - oriented
7	EFM-T122WSB-2	200916	Economic & Financial Modelling				Friday (PM2)	15:30 - 18:45	Online - oriented
8	IF-T122WSB-1	200055	International Finance				Friday (PM1)	12:00 - 15:15	Offline - oriented
9	IF-T122WSB-2	200055	International Finance				Friday (PM2)	15:30 - 18:45	Online - oriented
10	IM-T122WSB-1	200819	Investment Management				Saturday (AM)	08:00 - 11:15	Offline - oriented
11	IM-T122WSB-2	200819	Investment Management				Friday (AM)	08:00 - 11:15	Offline - oriented
12	IM-T122WSB-3	200819	Investment Management				Friday (PM1)	12:00 - 15:15	Online - oriented
13	Deri-T122WSB-1	200079	Derivatives				Thursday (PM2)	15:30 - 18:45	Offline - oriented
14	Deri-T122WSB-2	200079	Derivatives				Friday (AM)	08:00 - 11:15	Online - oriented

PROPOSED COURSE SCHEDULE STAGE 2

No	Class	Unit Code	Unit Name	Start Date	End Date	Exam Week	Date	Time	Class Mode
15	WP-T122WSB-1	200914	Working in Professions	03/01/2022	30/04/2022	18-29/04/2022	Friday (PM1)	12:00 - 15:15	Online - oriented
16	WP-T122WSB-2	200914	Working in Professions				Friday (PM2)	15:30 - 18:45	Online - oriented
17	WP-T122WSB-3	200914	Working in Professions				Saturday (AM)	08:00 - 11:15	Offline - oriented
18	FE-T122WSB-1	200910	Financing Enterprises				Thursday (PM1)	12:00 - 15:15	Offline - oriented
19	FE-T122WSB-2	200910	Financing Enterprises				Friday (AM)	08:00 - 11:15	Online - oriented
20	EFEP-T122WSB-1	200537	Economics and Finance Engagement Project				Saturday (PM2)	15:30 - 18:45	Online - oriented
21	SE-T122WSB-1	200915	The Service Enterprise				Thursday (AM)	08:00 - 11:15	Offline - oriented
22	SE-T122WSB-2	200915	The Service Enterprise				Thursday (PM1)	12:00 - 15:15	Online - oriented
23	IMk-T122WSB-1	200094	International Marketing				Thursday (PM2)	15:30 - 18:45	Online - oriented
24	IMk-T122WSB-2	200094	International Marketing				Friday (AM)	08:00 - 11:15	Offline - oriented
25	IMk-T122WSB-3	200094	International Marketing				Friday (PM1)	12:00 - 15:15	Offline - oriented
26	DTC-T122WSB-1	200918	Design Thinking for Creativity				Thursday (AM)	08:00 - 11:15	Online - oriented
27	DTC-T122WSB-2	200918	Design Thinking for Creativity				Friday (AM)	08:00 - 11:15	Online - oriented
28	DTC-T122WSB-3	200918	Design Thinking for Creativity				Saturday (AM)	08:00 - 11:15	Offline - oriented
29	LE-T122WSB-1	200863	Leadership and Entrepreneurship				Thursday (AM)	08:00 - 11:15	Offline - oriented
30	LE-T122WSB-2	200863	Leadership and Entrepreneurship				Thursday (PM1)	12:00 - 15:15	Online - oriented

PROPOSED COURSE SCHEDULE STAGE 2

No	Class	Unit Code	Unit Name	Start Date	End Date	Exam Week	Date	Time	Class Mode
31	SMM-T122WSB-1	200087	Strategic Marketing Management	03/01/2022	30/04/2022	18-29/04/2022	Saturday (PM1)	12:00 - 15:15	Online - oriented
32	SMM-T122WSB-2	200087	Strategic Marketing Management				Saturday (PM2)	15:30 - 18:45	Offline - oriented
33	MPP-T122WSB-1	200096	Marketing Planning Project				Saturday (PM2)	15:30 - 18:45	Offline - oriented
34	MkC-T122WSB-1	200086	Marketing Communications				Saturday (PM1)	12:00 - 15:15	Offline - oriented
35	BPM-T122WSB-1	200088	Brand and Product Management				Saturday (AM)	08:00 - 11:15	Offline - oriented
36	BBM-T122WSB-1	200091	Business to Business Marketing				Friday (PM2)	15:30 - 18:45	Offline - oriented
37	MoA-T122WSB-1	200098	The Markets of Asia				Thursday (AM)	08:00 - 11:15	Offline - oriented
38	MoA-T122WSB-2	200098	The Markets of Asia				Thursday (PM1)	12:00 - 15:15	Online - oriented
39	MGE-T122WSB-1	200864	Managing in the Global Environment				Saturday (AM)	08:00 - 11:15	Offline - oriented
40	MGE-T122WSB-2	200864	Managing in the Global Environment				Saturday (PM1)	12:00 - 15:15	Online - oriented
41	IBS-T122WSB-1	200626	International Business Strategy				Friday (AM)	08:00 - 11:15	Online - oriented
42	IBS-T122WSB-2	200626	International Business Strategy				Friday (PM1)	12:00 - 15:15	Online - oriented
43	IBS-T122WSB-3	200626	International Business Strategy				Monday (AM)	08:00 - 11:15	Offline - oriented
44	IBP-T122WSB-1	200590	International Business Project				Saturday (PM2)	15:30 - 18:45	Offline - oriented

