

*Ho Chi Minh City, 27 February 2017*

**ANNOUNCEMENT**

***Regarding: The enrolment for Quarter 2 - 2017 (HK3/ 2016-2017)***

***TO: All students***

The International School of Business would like to announce the enrolment for Western Sydney Bachelor students in the Quarter 2 - 2017 as follows.

**1. Enrollee:** All BBC, WSB students

**2. Online enrolment dates:**

- **Stage 1:** Eduman (myisb.isb.edu.vn) **From 8:00, 10 March 2017 to 23:29, 11 March 2017**
- **Stage 2:** Students are required to enrol online in **BOTH** MyStudentRecord (Western Sydney) and Eduman
  - Eduman (myisb.isb.edu.vn): **From 8:00, 10 March 2017 to 23:29, 11 March 2017**
  - MySR (Western Sydney system): **From 22 March 2017 to 23 March 2017**

**3. Enrolment requirements:**

- All students must follow the course structure and requirements.
- Those students who are going to study with other batch or to repeat any subjects are required to submit **Add-drop subjects request form**
  - **To:** Ms. Minh Chu – Stage 1 or Ms. Hoàng Anh – Stage 2
  - **Time:** From 8:00, 6 March 2017 to 17:00, 31 March 2017
  - **Place:** 17 Pham Ngoc Thach, Ward 6, District 3, HCMC
- The forms can be downloaded at: <http://myisb.isb.edu.vn/?Page=giaotrich&idLoai=39>

**4. Enrolment instructions:**

- ❖ To enroll in a unit on **Eduman**, you are required to do the following steps.

Step 1: Go to ISB website: [www.myisb.isb.edu.vn](http://www.myisb.isb.edu.vn)

Step 2: Log-in to the online system using your student account (Username and password)

Step 3: Click “Đăng ký học→Đăng ký theo kế hoạch” and follow the instructions.

Step 4: Once you have completed the enrolment, go to “Đăng ký học→Kết quả đăng ký” to check the enrolment confirmation.

- ❖ To enroll in a unit on **MySR**, please follow the below link for instruction.

[https://www.westernsydney.edu.au/currentstudents/current\\_students/using\\_uws\\_online\\_systems/how\\_to\\_guides/how\\_to\\_enrol](https://www.westernsydney.edu.au/currentstudents/current_students/using_uws_online_systems/how_to_guides/how_to_enrol)

**(NOTE:** The correct unit code you have to choose for all units is **2017 UEH/3**)

**5. Unit withdrawal:**

- Census date (**23 April 2017**) is the official deadline for finalising your enrolment and fees for each teaching session.

- Once this date has passed, you are committed to the units you're enrolled in. This means you will be charged tuition fees and receive a grade for all your enrolled units. If you drop any units after this date you will still need to pay tuition fees and will receive an absent fail grade.
- In order to withdraw a unit, students need to submit a withdrawal form (which can be downloaded at: <http://myisb.isb.edu.vn/?Page=giaotrinh&idLoai=39>) and all supporting documents to Student Service Department - 17 Pham Ngoc Thach, District 3, HCMC
- Book an appointment with:
  - Ms. Minh via email: [minh.chu@isb.edu.vn](mailto:minh.chu@isb.edu.vn) for BBC students (stage 1)
  - Ms. Hoang Anh via email: [hoanganh@isb.edu.vn](mailto:hoanganh@isb.edu.vn) for BBC students (stage 2)
- While waiting for the application approval, students must go to class as normal.

## 6. Payment:

- Students have to pay the required tuition according to the tuition announcement either in cash or by bank transfer.
  - In cash: The Accounting Department, Room V102, 17 Pham Ngoc Thach Street, District 3, HCMC
  - Bank transfer:
    - Account Name: Viện Đào tạo Quốc tế
    - Address: 17 Phạm Ngọc Thạch, Phường 6, Quận 3, TP Hồ Chí Minh.
    - Account Number: 00361 00000 179 001
    - Bank: Ngân hàng Phương Đông, Phòng giao dịch Duy Tân, Chi Nhánh Gia Định

## 7. Contacts:

- Tuition fee: Ms. Bích Phương, [bichphuong@isb.edu.vn](mailto:bichphuong@isb.edu.vn)
- Eduman support: Mr. Tuấn, [tuán.nguyễn@isb.edu.vn](mailto:tuán.nguyễn@isb.edu.vn)
- MySR (Western sydney) support: [westerncentral.edu.au](http://westerncentral.edu.au) -> Link -> MyIT (Log in to chat online with IT support team within working hours)
- Other issues:
  - Stage 1: Ms. Minh Chu, [minhchu@isb.edu.vn](mailto:minhchu@isb.edu.vn)
  - Stage 2: Ms. Hoàng Anh, [hoanganh@isb.edu.vn](mailto:hoanganh@isb.edu.vn)

## 8. Notes:

- Students must check schedules on the website and attend the right classes. Students are not allowed to change the classes or units without the school's approval.
- Students who still own tuition fees after the tuition payment deadline will be eliminated from their enrolled classes. All receipts / invoices have to be carefully stored for confirmation if required.

**DEAN**  
**Signed**  
**Assoc.Prof. Quan Tran**

# COURSE SCHEDULE

## Stage 1:

No	Unit code	Class	Unit Name	Start	End	Exam	Day	Time	Lecturer
<b>Quarter 2-2017</b>									
1	FOU101	AS-Q217WSB-1	Academic Skills	10/04/2017	24/06/2017	26/6-2/7/17	Mon(AM) Wed(AM)	7h30-9h30 7h30-9h30	Dr. Dương Thi Hoàng Oanh
2	FOU101	AS-Q217WSB-2	Academic Skills	10/04/2017	24/06/2017	26/6-2/7/17	Mon(AM) Wed(AM)	10h00-12h00 10h00-12h00	Dr. Dương Thi Hoàng Oanh
3	ECON101	PE-Q217WSB-1	Principles of Economics	10/04/2017	24/06/2017	26/6-2/7/17	Wed(PM) Fri(AM)	13h00-15h00 7h45-9h45	Dr. Đinh Công Khải
4	ACC201	PA-Q217WSB-1	Principles of Accounting	10/04/2017	24/06/2017	26/6-2/7/17	Tue(PM) Thu(PM)	13h00-15h00 13h00-15h00	Manoj Manon
5	ACC201	PA-Q217WSB-2	Principles of Accounting	10/04/2017	24/06/2017	26/6-2/7/17	Tue(PM) Thu(PM)	15h30-17h30 15h30-17h30	Manoj Manon
6	ECO201	ME-Q217WSB-1	Managerial Economic	10/04/2017	24/06/2017	26/6-2/7/17	Wed(AM) Fri(AM)	7h30-9h30 7h30-9h30	Dr. Phạm Đình Long
7	ECO201	ME-Q217WSB-2	Managerial Economic	10/04/2017	24/06/2017	26/6-2/7/17	Wed(AM) Fri(AM)	10h00-12h00 10h00-12h00	Dr. Phạm Đình Long
8	FIN201	CF-Q217WSB-1	Corporate Finance	10/04/2017	24/06/2017	26/6-2/7/17	Mon(PM) Thu(PM)	15h30-17h30 15h30-17h30	Tu Thi Kim Thoa
9	MAR201	CB-Q217WSB-1	Consumer Behaviour	10/04/2017	24/06/2017	26/6-2/7/17	Mon(PM) Tue(PM)	13h00-15h00 15h30-17h30	Dr. Le Nhat Hanh
10	MAR201	CB-Q217WSB-2	Consumer Behaviour	10/04/2017	24/06/2017	26/6-2/7/17	Mon(PM) Fri(PM)	15h30-17h30 15h30-17h30	Dr. Le Nhat Hanh

## Stage 2:

No	Unit code	Teaching period	Class	Unit Name	Start	End	Exam	Day	Time	Lecturer
1	200909	2017/UEH3	EL-Q217BBC-1	Enterprise Law	10/04/17	25/06/17	26/06/17 - 02/07/17			TBA
2	200909	2017/UEH3	EL-Q217BBC-2	Enterprise Law	10/04/17	25/06/17	26/06/17 - 02/07/17			TBA
3	200910	2017/UEH3	FE-Q217BBC-1	Financing Enterprises	10/04/17	25/06/17	26/06/17 - 02/07/17			TBA
4	200300	2017/UEH3	MPW-Q217BBC-1	Managing People at Work	10/04/17	25/06/17	26/06/17 - 02/07/17	Mon (AM)	10h00-12h00	Lê Thị Thanh Xuân
								Thu(AM)	10h00-12h00	
5	200084	2017/UEH3	CB-Q217BBC-1	Consumer Behaviour	10/04/17	25/06/17	26/06/17 - 02/07/17	Tue (PM)	13h00-15h00	Dr. Lê Nhật Hạnh
								Fri (PM)	13h00-15h00	
6	200088	2017/UEH3	BPM-Q217BBC-1	Brand and Product Management	10/04/17	25/06/17	26/06/17 - 02/07/17	Tue (AM)	10h00-12h00	Dr. Lê Nhật Hạnh
								Fri (AM)	10h00-12h00	
7	200079	2017/UEH3	Deri-Q217BBC-1	Derivatives	10/04/17	25/06/17	26/06/17 - 02/07/17	Wed (AM)	10h00-12h00	Dr. Phạm Thị Anh Thư
								Fri (AM)	10h00-12h00	
8	200055	2017/UEH3	IF-Q217BBC-1	International Finance	10/04/17	25/06/17	26/06/17 - 02/07/17	Tue (PM)	13h00-15h00	Dr. Vũ Việt Quảng
								Thu (PM)	13h00-15h00	
9	200537	2017/UEH3	EFEP-Q217BBC-1	Economics and Finance Engagement Project	10/04/17	25/06/17	26/06/17 - 02/07/17	Mon (AM)	7h30-9h30	Dr. Nguyễn Vũ Hồng Thái
								Wed (AM)	7h30-9h30	
10	200091	2017/UEH3	BBM-Q217BBC-1	Business to Business Marketing	10/04/17	25/06/17	26/06/17 - 02/07/17	Mon (PM)	15h30-17h30	Nguyễn Thúy Hằng
								Thu (PM)	15h30-17h30	
11	200086	2017/UEH3	MkC-Q217BBC-1	Marketing Communications	10/04/17	25/06/17	26/06/17 - 02/07/17	Mon (AM)	7h30-9h30	Dr. Michael Turner
								Wed (AM)	10h00-12h00	