# UNIVERSITY OF ECONOMICS HCMC INTERNATIONAL SCHOOL OF BUSINESS

#### THE SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

Ho Chi Minh City, 19 July 2023

## ANNOUNCEMENT

# Regarding: The enrolment for Trimester 1 2023-2024 (September 2023)

## TO: Global Pathways Stage 1 students

The International School of Business would like to announce the enrolment for Global Pathways Bachelor students in Trimester 1 2023-2024 (so-called T3.2023) as follows.

**1. Enrolee:** Global Pathways Bachelor students in Stage 1

## 2. Online enrolment dates:

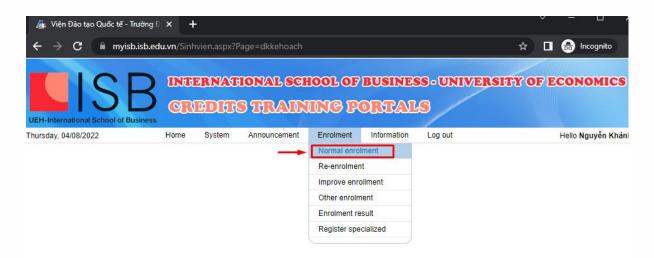
<u>Current Stage 1 students</u> are required to enrol the units from 8:00 AM on Monday, 07 August 2023 to 23:59 PM on Tuesday, 08 August 2023 on **MyISB** website (<u>http://myisb.isb.edu.vn</u>).

## 3. Enrolment requirements:

- All students must follow the course structure and requirements.
- Students are strongly recommended to select the units which are planned in the Tentative Unit Enrolment for T1 2023-2024.
- Students who want to change the enrolled units after enrolment dates are required to submit the **Add-drop subjects request form** (available on MyISB) to *Pathway.bbus@isb.edu.vn* **by** updated census date 28 August 2023.

## 4. Enrolment instructions:

- <u>Step 1:</u> Go to ISB website: <u>www.myisb.isb.edu.vn</u>
- <u>Step 2:</u> Log-in to your MyISB account (Username and password)
- <u>Step 3:</u> Click **Enrolment**  $\rightarrow$  **Normal Enrolment** and follow the instructions in the system.



- <u>Step 4:</u> Select **Subject** -> Tick **Subject class** -> Click **Save**
- <u>Step 5:</u> Once you have completed the enrolment, go to **Enrolment**  $\rightarrow$  **Result** to

check the enrolment confirmation.

- More information on how to use MyISB can be found <u>HERE</u>

**NOTE:** To change the units which you have enrolled, please go to Enrolment -> Enrolment result -> click on the Change Subject icon (as shown in the photo below)

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					Re-enrolment						
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No	ID subjects	Subjects	Subjects		Other enrolme	ent	Quantity	Enroll	Schedule	Week	
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	182001500601	BC-S119WSB-1	Business Communications	John E	Register spec	lalized	40	27	T2(2-5)I3.01	2-4,7-1	1

- Select the unit you want to change then, click save
- To double check the unit enrolment, go to Enrolment -> Enrolment result.

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iesday, 1	8/12/2		Home	System	Announcement	Enrolment	Information	Log out			Hello <b>Nguyễn</b>	Ngọc Mai An	h
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	2	182001502502	PA-S119WS	B-2 Pri	nciples of Accounting	Huỳnh T	hị Ngọc Anh	4	37	37	T3(7-10)602	2-4,7-15	
	3	182001502503	PA-S119WS	B-3 Pri	nciples of Accounting	Huỳnh T	hị Ngọc Anh	4	37	34	T4(7-10)602	2-4,7-15	
							hi Ngọc Anh		37	12	T6(7-10)602	2-4,7-15	1

## 5. Unit withdrawal:

- **Updated Census date**, **28 August 2023**, is the official deadline for finalising your enrolment for the Trimester 1 2023-2024.

- Once this date has passed, you are committed to the units you're enrolled in. This means you will be charged tuition fees and receive a grade for all your enrolled units. If you drop any units after this date, you will still need to pay tuition fees and will receive an absent fail grade.

#### 6. Payment:

- Students have to pay the required tuition fees according to the tuition announcement on MyISB account either in cash or by bank transfer before **28** 

#### August 2023.

- In cash:
  - > Place: Accounting Department, ISB
  - > Address: 1<sup>st</sup> floor, 17 Pham Ngoc Thach Street, District 3, HCMC
  - ➤ Time: 8:00 12:00 & 13:00 17:00, Monday to Friday.
- Bank transfer:
  - Account Name: Viện Đào tạo Quốc tế
  - Account Number: 4648 2828
  - > Bank: Ngân hàng TMCP Phương Đông (OCB)
  - Content: [Họ và tên sinh viên Mã số SV] Học kỳ 1, 2023 2024 Global Pathways Program

Students who attend Education Finance Program (EduFin) with monthly instalments, will follow tuition announcement and deadlines **sent separately by Bella Group**.

### 7. Contacts:

- Tuition fees: Ms. Thảo Trần, thao.tranthi@isb.edu.vn
- MyISB account: Mr. Hoài, hoai.do@isb.edu.vn
- Other issues: <u>pathway.bbus@isb.edu.vn</u>

#### 8. Notes:

- Students must check schedules on the MyISB website and attend the right classes.

- Without the School's approval, students are not allowed to change the classes or units.

- Students, who have not paid their tuition fees by the due date (**28 August 2023**), will be eliminated from their enrolled classes. In addition, no academic documents or transcripts will be issued.

- Students are advised to keep a record of payment for confirmation purposes. Students that have not decided the **Destination Choice** shall not be arranged to any unit due to the lack of information. Please quickly contact us to confirm your **Destination Choice** as this might impact your transfer intake.

#### **PROPOSED SCHEDULE FOR STAGE 1**

Start date: 11/09/2023

End date: 24/12/2023

Exam period: 11-24/12/2023

No	Class	Unit Name	Date	Time	Mode	Lecturer
1	PE-T12324PWB-1	Principles of Economics	Friday	12:00-15:15	In person on campus	Nguyễn Thị Hoàng Anh
2	PE-T12324PWB-2	Principles of Economics	Friday	15:30-18:45	In person on campus	Nguyễn Thị Hoàng Anh
3	PE-T12324PWB-3	Principles of Economics	Thursday	15:30-18:45	In person on campus	Lê Trung Thành
4	PE-T12324PWB-4	Principles of Economics	Friday	15:30-18:45	In person on campus	Lê Trung Thành
5	5 PMk-T12324PWB-1	24PWB-1 Principles of Marketing	Wednesday	12:00-15:15	In person on campus	Nguyễn Thu Hương
			Thursday	13:15-15:15	Online	Ngô Viết Liêm
6	PMk-T12324PWB-2	P24DWR 2 Dringiples of Markoting	Wednesday	15:30-18:45	In person on campus	Nguyễn Thu Hương
0	FINK-112324FWD-2	T12324PWB-2 Principles of Marketing		13:15-15:15	Online	Ngô Viết Liêm
7	PMk-T12324PWB-3	Principles of Marketing	Thursday	15:30-17:30	Online	Ngô Viết Liêm
	FINK-112324FWD-3	rinciples of Marketing	Saturday	8:00-11:15	In person on campus	Tăng Thường Phát
8	PMk-T12324PWB-4	Principles of Marketing	Thursday	15:30-17:30	Online	Ngô Viết Liêm

No	Class	Unit Name	Date	Time	Mode	Lecturer
			Saturday	12:00-15:15	In person on campus	Tăng Thường Phát
9	PA-T12324PWB-1		Monday	12:00-15:15	In person on campus	Manoj Menon
5	FA-112324FWD-1	Principles of Accounting	Tuesday	8:30-10:30	Online	Nguyễn Thùy Nhung
10		Drinciples of Accounting	Monday	15:30-18:45	In person on campus	Manoj Menon
10	10 PA-T12324PWB-2	.2324PWB-2 Principles of Accounting	Tuesday	13:15-15:15	Online	Nguyễn Thùy Nhung
11		12324PWB-3 Principles of Accounting	Saturday	12:00-15:15	In person on campus	Lu Ronglin
11	PA-112324PWD-3		Wednesday	8:30-10:30	Online	Phạm Thị Lưu Thủy
12		-T12324PWB-4 Principles of Accounting	Saturday	15:30-18:45	In person on campus	Lu Ronglin
12	PA-112324PWD-4		Thursday	8:30-10:30	Online	Phạm Thị Lưu Thủy
13	SB-T12324PWB-1	Statistics for Business	Thursday	8:00-11:15	In person on campus	Bùi Anh Tuấn
14	SB-T12324PWB-2	Statistics for Business	Friday	8:00-11:15	In person on campus	Bùi Anh Tuấn
15		I-T12324PWB-1 Principles of Management	Monday	8:00-11:15	In person on campus	Peter Jung
15	FM-112324FWB-1		Tuesday	8:30-10:30	Online	Trần Thị Hương Trang
16	PM-T12324PWB-2	Principles of Management	Monday	12:00-15:15	In person on campus	Peter Jung

No	Class	Unit Name	Date	Time	Mode	Lecturer
			Wednesday	8:30-10:30	Online	Trần Thị Hương Trang
17	PM-T12324PWB-3	Principles of Management	Tuesday	8:00-11:15	In person on campus	Christopher Paget
17		Frincipies of Management	Thursday	8:30-10:30	Online	Trần Thị Hương Trang
18	PM-T12324PWB-4	Principles of Management	Tuesday	12:00-15:15	In person on campus	Christopher Paget
10	8 PM-112324PWB-4	VB-4 Principles of Management	Thursday	8:30-10:30	Online	
19		2324PWB-5 Principles of Management	Wednesday	12:00-15:15	In person on campus	Christopher Paget
19	FM-112324FWD-3		Thursday	13:15-15:15	Online	
20	CF-T12324PWB-1	Corporate Finance	Tuesday	8:00-11:15	In person on campus	Từ Thị Kim Thoa
20	CF-112324FWD-1		Friday	15:30-17:30	Online	Võ Hồng Đức
21	CF-T12324PWB-2	Corporato Einanco	Tuesday	12:00-15:15	In person on campus	Từ Thị Kim Thoa
21	CF-112324FWD-2	Corporate Finance	Friday	15:30-17:30	Online	Võ Hồng Đức
22	BAS-T12324PWB-1	Business Academic Skills	Tuesday	15:30-18:45	In person on campus	Trey Hash
23	MB-T12324PWB-1	Mathematics for Business	Monday	8:00-11:15	In person on campus	Nguyễn Thị Thu Vân
24	IB-T12324PWB-1	International Business	Thursday	12:00-15:15	In person on campus	Adam Briffett

No	Class	Unit Name	Date	Time	Mode	Lecturer
25	IB-T12324PWB-2	International Business	Thursday	15:30-18:45	In person on campus	Adam Briffett
26	OB-T12324PWB-1	Organisational Behaviour	Thursday	8:00-11:15	In person on campus	Lý Thị Minh Châu
27	OB-T12324PWB-2	Organisational Behaviour	Thursday	12:00-15:15	In person on campus	Lý Thị Minh Châu
28	HRM-T12324PWB-1	Human Resource Management	Saturday	12:00-15:15	In person on campus	Carace Mark Benesio
29	CB-T12324PWB-1	Consumer Behaviour	Monday	8:00-11:15	In person on campus	Võ Văn Dung
30	FA-T12324PWB-1	Financial Accounting	Tuesday	15:30-18:45	In person on campus	Huỳnh Thị Ngọc Anh
31	CFM-T12324PWB-1	Corporate Financial Management	Monday	12:00-15:15	In person on campus	Vũ Việt Quảng
32	IM-T12324PWB-1*	Investment Management	Tuesday	12:00-15:15	In person on campus	Phùng Đức Nam
33	BL-T12324PWB-1	Business Law	Saturday	8:00-11:15	In person on campus	Bryan Richard Wicks
34	IBO-T12324PWB-1	International Business Operations	Saturday	15:30-18:45	In person on campus	Phạm Đình Quý Chương
35	MR-T12324PWB-1	Marketing Research	Friday	8:00-11:15	In person on campus	Huỳnh Bá Chân Như
36	SMA-T12324PWB-1	Survey & Multivariate Analysis	Wednesday	8:00-11:15	In person on campus	Hồ Trọng Nghĩa
37	MA-T12324PWB-1	Managerial Accounting	Saturday	8:00-11:15	In person on campus	Eng Wan Ng
38	ME-T12324PWB-1	Managerial Economics	Wednesday	8:00-11:15	In person on campus	Phạm Đình Long

No	Class	Unit Name	Date	Time	Mode	Lecturer
	Notes	This is an expected schedule. Class schedule		-	cheduled in order to a ubject to change with	_
		* IM-T12324PWB-	1: The first-	2-week sessio	ons will be on Tuesda	y (8:00-11:15)

