

Ho Chi Minh City, 6 Sep 2016

ANNOUNCEMENT

Regarding: the enrolment for Quarter 4-2016 (HK1/2016-2017)

TO: All students

The International School of Business would like to announce the enrolment for BBus students in the Quarter 4-2016 as follows.

1. Enrollee: All BBus students

2. Online enrolment dates:

- For K41: From 8:00 on 8 Sep 2016 to 24:00 on 9 Sep 2016
- For K39, K40: From 8:00 on 13 Sep 2016 to 24:00 on 14 Sep 2016

3. Enrolment requirements:

All students must follow the course structure and requirements. Those students who are going to study with other batch or to repeat any subject are required to submit relevant form to Student Advisor within the days below:

- For K41: From 8:00 on 6 Sep 2016 to 4pm on 9 Sep 2016
- For K39, K40: From 8:00 on 12 Sep 2016 to 4pm on 15 Sep 2016

The forms can be downloaded on online.isb.edu.vn.

4. Enrolment instructions:

To enroll in a unit, you are required to do the following steps.

Step 1: Go to ISB website: www.online.isb.edu.vn

Step 2: Log-in to the online system using your student account (Username and password)

Step 3: Click “Đăng ký học→Đăng ký theo kế hoạch” and follow the instructions.

Step 4: Once you have completed the enrolment, go to “Đăng ký học→Kết quả đăng ký” to check the enrolment confirmation.

Step 5: Go to “Thông tin→Học phí lớp học phần”/ “Học phí đã nộp” to check the tuition information.

5. Unit withdrawal:

- In order to withdraw a unit, students need to submit a withdrawal form (which can be downloaded at: www.online.isb.edu.vn) and all related documents to Student Service Department - 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.

Book an appointment with:

Ms. Sarah via email: bbusprogram@isb.edu.vn for K41 students

Ms. Nhi via email: nhi.tran@isb.edu.vn for K39, K40 students

- While waiting for the application approval, students must go to classes as normal.
 - The unit withdrawal before: **23 Sep 2016** for BBus students
- Any withdrawal application after this date will not be considered.

6. Payment:

- Tuition for K41 students depends on the number of units that students enroll in for the Quarter 3-2016 (HK4/2015-2016).
 - Fee per credit for Vietnamese units: 750,000VNĐ/credit.
 - Fee per credit for English units: 1,420,000VNĐ/credit.

- Go to “Thông tin→Học phí lớp học phần” to check the tuition status after completing the payment.
 - **Payment is required to be made from 20 Sep to 27 Sep 2016**
- Pay the required tuition according to the tuition announcement on 12 May 2016 for K39 and on 8 Jun 2016 for K40.

Log-in to www.online.isb.edu.vn and go to “Thông tin→Học phí đã nộp” to check the tuition status after payment.

Should you have any questions about tuition fees, please do not hesitate to contact Ms. Phuong (The Accounting Department) – via Phone: 08.3823356 or Email: bichphuong@isb.edu.vn.

6.1. Payment method:

- Option 1: Go to Phuong Dong Bank (OCB) at 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.

Deposit money to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh**

Account number: **0036100000119009**

- Option 2: Transfer to bank account: **Trường Đại học Kinh tế TP. Hồ Chí Minh.**
Account number: **0036100000119009**

6.2. Requirements:

- Transaction content must be: Student name-Student ID-Class.
- Student must email a copy of the invoice to ISB Accounting Department after making payment. If you have any questions about tuition fees, do not hesitate to contact Ms. Phuong (The Accounting Department) – via Phone: 08.3823356 or Email: accounting@isb.edu.vn

7. Notes:

- Students must check schedules on the website and attend the right classes. Students are not allowed to change the classes or units without the school's approval.
- Students who still own tuition fees after the tuition payment deadline (**27 Sep, 2016**) will be eliminated from their enrolled classes.
- After payment submission, students need to keep all bank statements for payment confirmation if required.

DEAN

Signed

Assoc.Prof. Quan Tran

COURSE SCHEDULE

STT No.	Lớp học phần Subject code	Tên học phần Subject	HỌC/COURSE				Đăng ký Enrolled	Giảng viên Lecturer
			Ngày bắt đầu Start date	Ngày kết thúc End date	Giờ học Day	Phòng học Room		
K39 - Quarter 4 (03/10/2016 Đến 18/12/2016)								
1	FA-DH39ISB-1	Financial Accounting	03/10/2016	18/12/2016	Monday	13:00-15:00	25	Nguyen Thi Thuy Linh
					Friday	07:30-09:30		
2	FA-DH39ISB-2	Financial Accounting	03/10/2016	18/12/2016	Monday	15:30-17:30	25	Nguyen Thi Thuy Linh
					Friday	10:00-12:00		
3	IF-DH39ISB-1	International Finance	03/10/2016	18/12/2016	Tuesday	13:00-15:00	27	Pham Khanh Duy
					Thursday	13:00-15:00		
4	IF-DH39ISB-2	International Finance	03/10/2016	18/12/2016	Tuesday	15:30-17:30	27	Pham Khanh Duy
					Thursday	15:30-17:30		
5	MPP-DH39ISB-1	Marketing Planning Projects	03/10/2016	18/12/2016	Monday	07:30-09:30	28	Huynh Quang Minh
					Friday	10:00-12:00		
6	MPP-DH39ISB-2	Marketing Planning Projects	03/10/2016	18/12/2016	Monday	10:00-12:00	28	Huynh Quang Minh
					Tuesday	10:00-12:00		
7	SM-DH39ISB-1	Strategic Management	03/10/2016	18/12/2016	TBA	TBA		TBA
					TBA	TBA		
K40 - Quarter 4 (03/10/2016 Đến 18/12/2016)								
8	CF-DH40ISB-3	Corporate Finance	03/10/2016	18/12/2016	Tuesday	13:00-15:00	20	Tu Thi Kim Thoa & Vo Hong Duc
					Friday	13:00-15:00		
9	CF-DH40ISB-4	Corporate Finance	03/10/2016	18/12/2016	Tuesday	15:30-17:30	20	Tu Thi Kim Thoa & Vo Hong Duc
					Friday	15:30-17:30		
10	CB-DH40ISB-5	Consumer Behavior	03/10/2016	18/12/2016	Monday	15:30-17:30	27	Le Nhat Hanh
					Friday	15:30-17:30		
11	MA-DH40ISB-1	Managerial Accounting	03/10/2016	18/12/2016	Wednesday	07:30-09:30	40	Le Nhat Hanh
					Thursday	07:30-09:30		
12	MA-DH40ISB-2	Managerial Accounting	03/10/2016	18/12/2016	Wednesday	13:00-15:00	35	Nguyen Phong Nguyen
					Thursday	13:00-15:00		

13	MA-DH40ISB-3	Managerial Accounting	03/10/2016	18/12/2016	Wednesday	15:30:17:30	35	Nguyen Phong Nguyen
					Thursday	15:30-17:30		
14	MR-DH40ISB-3	Marketing Research	03/10/2016	18/12/2016	Monday	10:00-12:00	28	Huynh Ba Chan Nhu
					Saturday	15:30-17:30		

K41 - Quarter 4 (03/10/2016 Đến 18/12/2016)

1	IS-DH41ISB-4	Information Systems	04/10/2016	09/12/2016	Tue (AM) 7:30 - 9:30 Fri (AM) 7:30 - 9:30	55	Pham Xuan Kien
2	PA-DH41ISB-5	Principle of Accounting	05/10/2016	09/12/2016	Mon (PM) 13:00 - 15:00 Wed (PM) 13:00 - 15:00	35	Huynh Thi Ngoc Anh
3	PA-DH41ISB-6	Principle of Accounting	05/10/2016	09/12/2016	Mon (PM) 15:30 - 17:30 Wed (PM) 15:30 - 17:30	35	Huỳnh Thị Ngọc Anh
4	ME-DH41ISB-3	Managerial Economics	04/10/2016	08/12/2016	Tue (AM) 7:30 - 9:30 Thu (AM) 7:30 - 9:30	35	Pham Dinh Long
5	ME-DH41ISB-4	Managerial Economics	04/10/2016	08/12/2016	Tue (AM) 10:00 - 12:00 Thu (AM) 10:00 - 12:00	35	Pham Dinh Long
6	PMk-DH41ISB-4	Principles of Marketing	06/10/2016	10/12/2016	Thu (AM) 7:30 - 9:30 Sat (AM) 7:30 - 9:30	35	Nguyen Thi Mai Trang
7	PMk-DH41ISB-5	Principles of Marketing	06/10/2016	10/12/2016	Thu (AM) 10:00 - 12:00 Sat (AM) 10:00 - 12:00	35	Nguyen Thi Mai Trang
8	PMk-DH41ISB-6	Principles of Marketing	04/10/2016	08/12/2016	Tue (PM) 15:30 - 17:30 Thu (PM) 13:00 - 15:00	35	Michael Turner
9	OB-DH41ISB-1	Organizational Behaviour	05/10/2016	09/12/2016	Wed (PM) 07:30 - 09:30 Fri (PM) 07:30 - 09:30	35	Truong T Ngoc Thuyen
10	OB-DH41ISB-2	Organizational Behaviour	05/10/2016	09/12/2016	Wed (PM) 10:00 - 12:00 Fri (PM) 10:00 - 12:00	35	Truong T Ngoc Thuyen
11	OB-DH41ISB-3	Organizational Behaviour	06/10/2016	10/12/2016	Thu (AM) 10:00 - 12:00 Fri (PM) 13:00 - 15:00	35	Truong T Ngoc Thuyen
12	PEdI-DH41ISB-1	Physical Education I	13/10/2016	15/12/2016	Thu (AM) 07:00 - 09:15	30	Nguyen Van Truc
13	PEdI-DH41ISB-2	Physical Education I	12/10/2016	14/12/2016	Wed (AM) 07:00 - 09:15	30	Huynh Vinh Hung

14	PEdI-DH41ISB-3	Physical Education I	10/10/2016	12/12/2016	Mon (AM) 07:00 - 09:15	30	Nguyen Ngoc Hung
15	PEdI-DH41ISB-4	Physical Education I	12/10/2016	14/12/2016	Wed (AM) 07:00 - 09:15	30	Tran Dinh Thanh
16	PEdI-DH41ISB-5	Physical Education I	10/10/2016	12/12/2016	Fri (AM) 07:00 - 09:15	30	Vu Dinh Loi
17	PEdI-DH41ISB-6	Physical Education I	14/10/2016	16/12/2016	Mon (AM) 07:00 - 09:15	30	Hua Hien Giang
18	PEdI-DH41ISB-7	Physical Education I	14/10/2016	16/12/2016	Fri (AM) 07:00 - 09:15	30	Huynh Vinh Hung

K42 - Quarter 4 (03/10/2016 Đến 18/12/2016)

1	AE-DH42ISB-1	Academic English	TBA	TBA	TBA	35	TBA
2	AE-DH42ISB-2	Academic English	TBA	TBA	TBA	35	TBA
3	AE-DH42ISB-3	Academic English	TBA	TBA	TBA	35	TBA
4	PE-DH42ISB-1	Principles of Economics	05/10/2016	09/12/2016	Wed (PM) 13:00 - 15:00 Fri (AM) 07:30 - 09:30	35	Dinh Cong Khai
5	PE-DH42ISB-2	Principles of Economics	05/10/2016	09/12/2016	Wed (PM) 15:30 - 17:30 Fri (AM) 10:00 - 12:00	35	Dinh Cong Khai
6	PE-DH42ISB-3	Principles of Economics	04/10/2016	10/12/2016	Tue (AM) 07:30 - 09:30 Sat (PM) 13:00 - 15:00	35	Dinh Cong Khai
7	BC-DH42ISB-1	Business Communication	TBA	TBA	TBA	35	TBA
8	BC-DH42ISB-2	Business Communication	TBA	TBA	TBA	35	TBA
9	BC-DH42ISB-3	Business Communication	TBA	TBA	TBA	35	TBA
10	MB-DH42ISB-1	Mathematics for Business	04/10/2016	08/12/2016	Tue (PM) 13:00 - 15:00 Thu (PM) 13:00 - 15:00	35	Nguyen T Thu Van
11	MB-DH42ISB-2	Mathematics for Business	04/10/2016	09/12/2016	Tue (PM) 15:30 - 17:30 Fri (PM) 15:30 - 17:30	35	Nguyen T Thu Van
12	MB-DH42ISB-3	Mathematics for Business	05/10/2016	09/12/2016	Thu(PM) 15:30 - 17:30 Fri (PM) 13:00 - 15:00	35	Nguyen Thi Thu Van

