

Ho Chi Minh City, 6 Sep 2016

ANNOUNCEMENT

Regarding: the enrolment for Quarter 4-2016 (HK1/2016-2017)

TO: All BBC students

The International School of Business would like to announce the enrolment for BBC students in the Quarter 4-2016 as follows.

1. Enrollee: All BBC students

2. Online enrolment dates:

From 8:00 on 16 Sep 2016 to 24:00 on 17 Sep 2016

3. Enrolment requirements:

All students must follow the course structure and requirements. Those students who are going to study with other batch or to repeat any subject are required to submit relevant form to Student Advisor within the days below:

From 8:00 on 13 Sep 2016 to 4pm on 16 Sep 2016

The forms can be downloaded on <http://elearning.isb.edu.vn/mod/folder/view.php?id=2772>

4. Enrolment instructions:

To enroll in a unit, you are required to do the following steps.

Step 1: Go to ISB website: www.online.isb.edu.vn

Step 2: Log-in to the online system using your student account (Username and password)

Step 3: Click “Đăng ký học→Đăng ký theo kế hoạch” and follow the instructions.

Step 4: Once you have completed the enrolment, go to “Đăng ký học→Kết quả đăng ký” to check the enrolment confirmation.

5. Unit withdrawal:

- In order to withdraw a unit, students need to submit a withdrawal form (which can be downloaded at: <http://elearning.isb.edu.vn/mod/folder/view.php?id=2772>) and all related documents to Student Service Department - 17 Pham Ngoc Thach, Ward 6, District 3, HCMC.

Book an appointment with:

Ms. Minh via email: minh.chu@isb.edu.vn for BBC students (stage 1)

Ms. Hoang Anh via email: hoanganh@isb.edu.vn for BBC students (stage 2)

- While waiting for the application approval, students must go to classes as normal.
- The unit withdrawal before Census date for BBC students
Any withdrawal application after this date will not be considered.

6. Payment:

Pay the required tuition according to the tuition announcement.

Should you have any questions about tuition fees, please do not hesitate to contact Ms. Phuong (The Accounting Department) – via Phone: 08.3823356 or Email: bichphuong@isb.edu.vn.

6.1. Payment method:

You can either pay tuition fees by cash at the Accounting Department, located in Room V102 in 17 Phạm Ngọc Thạch Street, District 3, Ho Chi Minh City, or transfer payment directly to the school's bank account with the information below:

Account Name: Viện Đào tạo Quốc tế

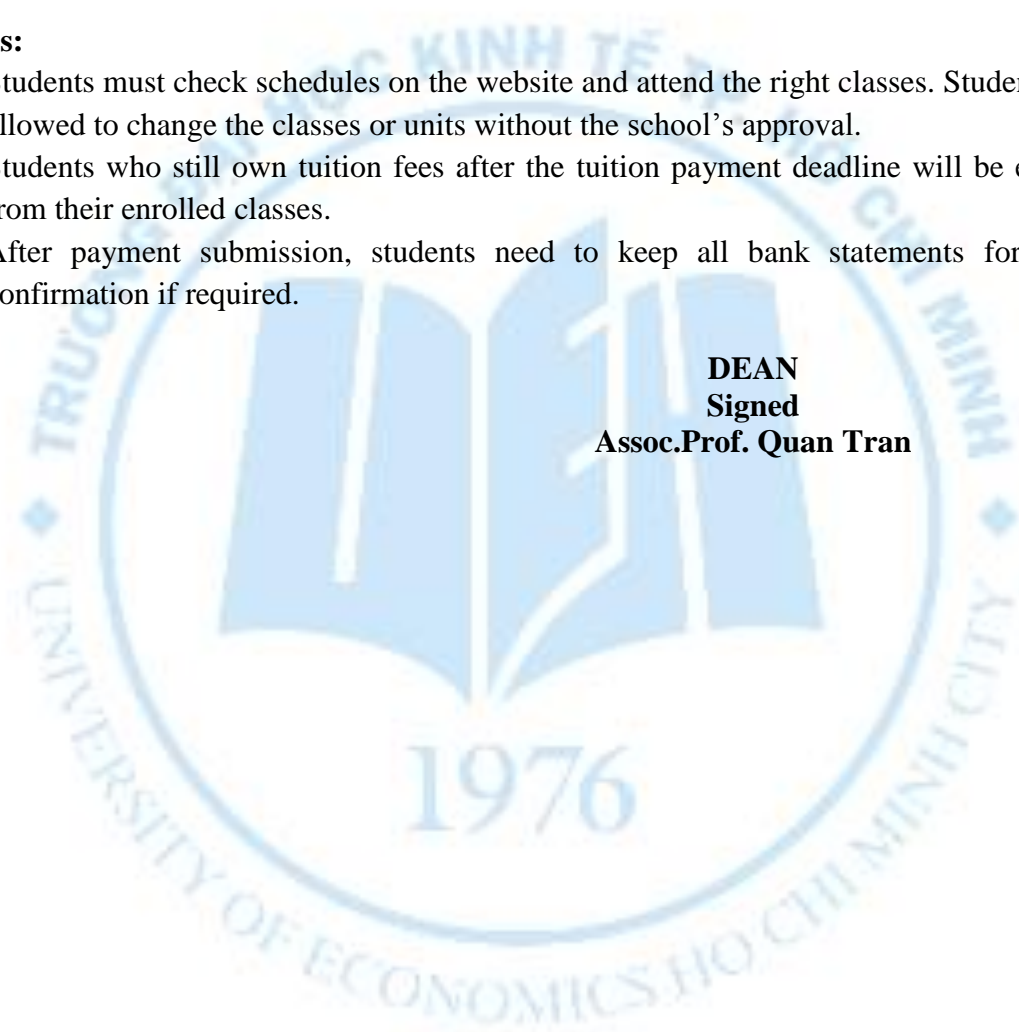
Address: 17 Phạm Ngọc Thạch, Phường 6, Quận 3, TP Hồ Chí Minh.

Account Number: 00361 00000 179 001, Ngân hàng Phương Đông, Phòng giao dịch Duy Tân, 17 Phạm Ngọc Thạch, Phường 6, Quận 3, TP Hồ Chí Minh.

7. Notes:

- Students must check schedules on the website and attend the right classes. Students are not allowed to change the classes or units without the school's approval.
- Students who still own tuition fees after the tuition payment deadline will be eliminated from their enrolled classes.
- After payment submission, students need to keep all bank statements for payment confirmation if required.

DEAN
Signed
Assoc.Prof. Quan Tran



COURSE SCHEDULE

Stage 1

No	Unit code	Class	Unit Name	Start	End	Exam	Day	Time	Credit hour	Lecturer
Quarter 4-2016										
1	FOU101	AS-Q416BBC-1	Academic Skills	03/10/2016	10/12/2016	12-17/12/16	Mon(AM)	7h30-9h30	45	Dr. Dương Thi Hoàng Oanh
							Tue(AM)	7h30-9h30		
2	FOU101	AS-Q416BBC-2	Academic Skills	03/10/2016	10/12/2016	12-17/12/16	Mon(AM)	10h00-12h00	45	Dr. Dương Thi Hoàng Oanh
							Tue(AM)	10h00-12h00		
3	MAT102	ST-Q416BBC-1	Statistics for Business	03/10/2016	10/12/2016	12-17/12/16	TBA		45	TBA
4	MAT102	ST-Q416BBC-2	Statistics for Business	03/10/2016	10/12/2016	12-17/12/16	TBA		45	TBA
5	MAR101	PMk-Q416BBC-1	Principles of Marketing	03/10/2016	10/12/2016	12-17/12/16	Tue (PM)	13h00-15h00	45	Dr. Michael Turner
							Wed(PM)	13h00-15h00		
6	MAR101	PMk-Q416BBC-2	Principles of Marketing	03/10/2016	10/12/2016	12-17/12/16	Wed(PM)	15h30-17h30	45	Dr. Michael Turner
							Thu(PM)	15h30-17h30		
7	ACC201	PA-Q416BBC-1	Principles of Accounting	03/10/2016	10/12/2016	12-17/12/16	Mon(AM)	7h30-9h30	45	Manoj Manon
							Fri(AM)	7h30-9h30		
7	ACC201	PA-Q416BBC-2	Principles of Accounting	03/10/2016	10/12/2016	12-17/12/16	Mon(AM)	10h00-12h00	45	Manoj Manon
							Fri(AM)	10h00-12h00		
8	ECO202	AE-Q416BBC-1	Applied Econometrics	03/10/2016	10/12/2016	12-17/12/16	Tue (AM)	7h30-9h30	45	Dr. Nguyen Pham Thien Thanh
							Thu(AM)	7h30-9h30		
9	ECO202	AE-Q416BBC-2	Applied Econometrics	03/10/2016	10/12/2016	12-17/12/16	Tue (AM)	10h00-12h00	45	Dr. Nguyen Pham Thien Thanh
							Thu(AM)	10h00-12h00		
10	MAN202	OB-Q416BBC-1	Organization Behaviour	03/10/2016	10/12/2016	12-17/12/16	Wed(PM)	13h00-15h00	45	Trương Thị Ngọc Thuyền
							Thu(PM)	13h00-15h00		
11	MAN202	OB-Q416BBC-1	Organization Behaviour	03/10/2016	10/12/2016	12-17/12/16	Wed(PM)	15h30-17h30	45	Trương Thị Ngọc Thuyền
							Thu(PM)	15h30-17h30		
12	FIN201	CF-Q416BBC-1	Corporate Finance	03/10/2016	10/12/2016	12-17/12/16	Mon (PM)	13h00-15h00	45	Tu Thi Kim Thoa
							Wed(PM)	13h00-15h00		
13	FIN201	CF-Q416BBC-2	Corporate Finance	03/10/2016	10/12/2016	12-17/12/16	Mon (PM)	15h30-17h30	45	Tu Thi Kim Thoa
							Wed(PM)	15h30-17h30		
14	MAR201	CB-Q416BBC-1	Consumer Behaviour	03/10/2016	10/12/2016	12-17/12/16	Mon (AM)	10h00-12h00	45	Le Nhat Hanh
							Fri(AM)	10h00-12h00		

Note: -Census date for quarter 4 -2016 is 14 October 2016

Stage 2

No	Unit code	Class	Unit	Start	End	Exam	Day	Time	Credit hour	Lecturer
Quarter 4-2016										
1	200084	CB-Q416BBC-2	Consumer Behaviour	03/10/2016	10/12/2016	12-17/12/16	Mon (PM) Fri(PM)	13h00-15h00 13h00-15h00	45	Le Nhat Hanh
2	200300	MPW-Q416BBC-1	Managing People at Work	03/10/2016	10/12/2016	12-17/12/16	Tue (AM) Thu (AM)	7h30-9h30 7h30-9h30	45	Le Thi Thanh Xuan
3	200818	BM-Q416BBC-1	Bank Management	03/10/2016	10/12/2016	12-17/12/16	Tue (AM) Thu (AM)	10h00-12h00 10h00-12h00	45	Pham Phu Quoc
4	200048	FIM-Q416BBC-1	Financial Institutions and Market	03/10/2016	10/12/2016	12-17/12/16	Mon(PM) Wed(PM)	15h30-17h30 13h00-15h00	45	Nguyen Thi Thuy Linh
5	200537	EFEP-Q416BBC-1	Economics and Finance Engagement Project	03/10/2016	10/12/2016	12-17/12/16	Mon(AM) Wed(AM)	7h30-9h30 7h30-9h30	45	Nguyen Vu Hong Thai
6	200091	BBM-Q416BBC-1	Business to Business Marketing	03/10/2016	10/12/2016	12-17/12/16	TBA		45	TBA
7	200090	MkS-Q416BBC-1	Marketing of Services	03/10/2016	10/12/2016	12-17/12/16	TBA		45	TBA
8	200592	MR-Q416BBC-1	Marketing Research	03/10/2016	10/12/2016	12-17/12/16	Mon(AM) Sat(PM)	7h30-9h30 13h00-15h00	45	Huynh Ba Chan Nhu
9	200096	MPP-Q416BBC-1	Marketing Planning Project	03/10/2016	10/12/2016	12-17/12/16	Tue (AM) Fri (AM)	7h30-9h30 7h30-9h30	45	Huynh Quang Minh